

Subject: 150820 Official Communication - Member Retention Week Quickly Approaching - IRS Form 990 Time!; Halloween Creeping Up; Tommy Moose Treat Bags.

Official Communication for August 20, 2015



Member Retention Week is Quickly Approaching!

Has your Lodge or Chapter started planning your events for Member Retention Week, November 1 – 7, 2015? Now is the time to discuss events and organize volunteers so that you can maximize the impact for your current and expired members. Information is available in the Member's Area by clicking on "All Forms & Documents", then selecting the Membership area of the Moose International Website (www.mooseintl.org). Printed materials will be sent to Lodges and Chapters within the next two weeks.

Although member retention is a year-long commitment, this week of activities focuses our attention on the most important responsibility of the Lodge or Chapter, retaining members and delivering on our promise of value. Make sure you participate and you will also have a chance to win cash and merchandise prizes.

It's IRS Form 990 Time! (United States Fraternal Units)

Please be reminded that Federal Law requires all Moose Lodges, Chapters, Moose Legions, Associations, and any other unit that has a unique EIN, to file an annual IRS Form 990, 990-EZ or 990N no later than **September 15, 2015**, for our fiscal year ending April 30, 2015.

To assist you in completing the IRS Form 990, we have 990 online help videos. Through the www.mooseintl.org website, enter the Members Area, and then click on **Moose Training >**

Online Job Aids. You will find access to 990 tax forms and help information under the ‘Demos’ section.

From there, you can access everything that a typical Moose Unit will need – instructions and associated schedules – on the webpage, and from within each new 990 help video. Select the appropriate 990 Tax Form for your Moose Unit based on your Unit’s gross receipts and assets. Click on the “View Video” button to open the appropriate 990 help video.

If you cannot file the 990 on time, it is essential that you file an extension by September 15, to avoid costly penalties from the IRS. Use Form 8868, which you can find on the IRS website, www.irs.gov. All other schedules you may need are also available on the same IRS website.

Remember – the appropriate IRS Form 990 for your Moose Unit **must be filed by September 15, 2015**

Halloween Is Creeping Up On Us. Have You Ordered Your Tommy Moose Treat Bags?

HALLOWEEN TREAT BAGS

Tommy Moose Halloween treat bags make the festivities safe for everyone!

-BAG FEATURES LOTS OF SAFETY TIPS FOR TRICK-OR-TREATING

-ORDERS COME IN QUANTITIES OF 50 PER BUNDLE (CATALOG # 185)

-\$10.50 PER BUNDLE PLUS SHIPPING & HANDLING*



Send Check or Money Order-No COD's
 CATALOG SALES DEPARTMENT
 Mooseheart, Illinois 60539-1171
 CATALOG # 185
 Phone: 630.966.2250 Fax: 630.859.3505
 Web: catalogsales@mooseintl.org

SEND CHECK OR MONEY ORDER—NO CODS

PACKING & SHIPPING CHART	ORDERS	ADD
PLEASE USE THIS CHART TO COMPLETE YOUR PACKAGING/SHIPPING COST.	Up to \$15.00	\$6.30
THESE CHARGES REPRESENT ONLY PART OF THE ACTUAL COST...WE PAY THE REST.	\$15.01-\$25.00	\$9.50
ILLINOIS RESIDENTS PLEASE INCLUDE 7% SALES TAX.	\$25.01-\$35.00	\$12.35
	\$35.01-\$50.00	\$13.75
	\$50.01-\$75.00	\$15.75
	\$75.01-\$100.00	\$18.50
	\$100.01-\$125.00	\$20.25
	\$125.01-\$150.00	\$22.75

FAX 630.859.3505

WEBSITE WWW.MOOSEINTL.ORG

PRICES & SHIPPING CHARGES SUBJECT TO CHANGE WITHOUT NOTICE

PLEASE SHIP THE FOLLOWING ORDER, FOR WHICH YOU WILL FIND ENCLOSED CHECK NO. _____ FOR \$ _____
 (ALL ILLINOIS ORDERS ADD 7% SALES TAX)

NAME _____
 STREET NO. _____ BOX NO. _____
 CITY _____ STATE _____ ZIP CODE _____
 CREDIT CARD # _____ EXP. DATE _____
 SIGNATURE _____

