

Subject: 150928 Official Communication; Lodge Safety Forms Due in Three Days; MI to Fill Positions Based at Headquarters; Tommy Moose Halloween Bags

Official Communication for September 28, 2015

Lodge Safety Inspection Forms Due in Three Days

Lodge Safety Inspection Form is due by October 1, 2015. **Forms are being accepted any time prior to that date.** Lodges that fail to submit the completed form by October 1, 2015 will have a Compliance Modifier added to their 2016-2017 Risk Pool Assessment, which will increase the amount the Lodge pays for the Risk Pool Coverage.

The form has been revised to reflect the **OCTOBER 2015** due date and lists a revision date of 6/11/2015 on Page 4. **This is the only form that will be accepted.** To access the October 2015 form [click here](#) and follow these instructions: Go to "Members Area" – "All Forms & Documents" – "Lodge Operations" – "Legal/Risk Management" – "Lodge Safety Inspection Form – October 2015". You can use the same link to access the Power Point slide show to assist in completing the form.

SUBMIT YOUR FORM TODAY!

If you have any questions regarding the October 2015 Lodge Safety Inspection Form, please contact Ann Price at 630-859-6615 or aprice@mooseintl.org; or Cherie Staples at 630-859-6637 or cstaples@mooseintl.org.

Moose International Seeks to Fill the Following Positions Which are Both Based at Headquarters

ASST. DIRECTOR OF MEMBERSHIP – HEART OF THE COMMUNITY AND ACTIVITIES

GENERAL SUMMARY: Reporting to the Director of Membership/CMO, the Assistant Director of Membership, Heart of the Community and Activities is responsible for the initiation, planning, development, implementation, evaluation, management, and support of organized youth programs, sports / family activity programs, and community service programs for Moose International.

TRAINING COORDINATOR

GENERAL SUMMARY: Reporting to the Director of Membership/CMO, the Training Coordinator will oversee all activities of the Moose education and training program, and update and maintain both instructor-led and web-based training solutions for Moose Fraternal Units, volunteers, and Moose International staff. The Training Coordinator will collaborate with internal and external subject matter experts, including headquarters staff, field staff, volunteer trainers, Association representatives and others, to validate training needs and ensure consistent delivery of training solutions in the field.

Interviews will be scheduled with those who best meet our organizational needs until which time an individual has been selected. The posting will be removed at time of selection. For employment opportunities please visit us at www.mooseintl.org for detailed information.

Submit resume and salary expectations to:

Barbara Irving, PHR, SHRM-CP
Director of Human Resources
e-mail: birving@mooseintl.org
fax: 630-906-3662

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	\$75.01-\$100.00	\$18.50
	\$100.01-\$125.00	\$20.25
	\$125.01-\$150.00	\$22.75

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Posted: 9/28/2015

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