

Subject: 160602 Official Communication WOTM PJO Staff Changes - MHT Grad & Pilgrim Weekend;MC Information; 114 Form Reminder

WOTM OFFICIAL COMMUNICATION

June 02, 2016

STAFF CHANGES AT THE PAUL J. O'HOLLAREN CENTER FOR TOMORROW DUE TO RETIREMENT AFTER 40 YEARS

After close to 40 years of service to the Mooseheart/Moose Intl. communities, Nancy Backmeyer, PJO Coordinator and Sunshine Chairperson will be retiring and joining her family back in Indiana. Nancy began her employment with Mooseheart in 1976 as a Baby village Houseparent. In 1987 Nancy was promoted to Dean of Girls for the Girls' community and in 1998 was transferred to the Coordinator of the Paul J. O'Hollaren Center for Tomorrow where she assumed the Sunshine Chairperson responsibilities. Nancy's last day of service will be Friday, June 10, 2016. We wish her a lifetime of happiness and "sunshine" as she continues on in her life's journey!

On Monday, June 20, 2016, Kari McShea, current Certified Family Teacher will be transferring to the PJO where she will be assuming the management of the PJO and continuing the Sunshine Chairperson role. Sunshine related e-mails should be directed to Kari McShea at kmcshea@mooseheart.org. She can be reached by telephone at 630-906-3605. Nancy Backmeyer's e-mails will be temporarily transferred to Kari's e-mail to aid in a smoother transition of communications. We wish Kari a basket full of "sunshine" in her new position in service to Mooseheart/Moose Intl.

The PJO will be open from 10:00a-4:00p for the week of **June 13-17**. Regular business hours will assume on June 20th, which is 8:00-4:45p.

MOOSEHEART GRADUATION/PILGRIM WEEKEND

The 5th and 8th grade promotion will be held on Friday, June 3, 2016 at 2 PM in the new WOTM Gymnasium. Grand Regent Jeanenne Lautzenheiser will be the guest speaker.

Mooseheart Class of 2016 Graduation will be held on Saturday, June 4, 2016 at 9 AM at the Fieldhouse. Supreme Governor Terry Walls will be the guest speaker. Ceremonies will also be streamed online at www.theCube.com

The Pilgrim March will begin at 11:45 AM followed by the Conferral in the House of God at Noon.

The Moose Gift Store will be open during regular business hours on Friday and extended hours Saturday from 9 AM to 2 PM.

Various areas on campus will be open until 3 PM on Saturday including the PJO, Moose Museum, Student Homes, Petting Zoo, and School.

MOOSE CHARITIES INFORMATION FOR WOMEN OF THE MOOSE

In order for the Finance Department to be able to post Fraternal Unit donations correctly to the Moosehaven Centennial Project, and since many Chapters may also be donating at different times throughout the year to assist the Associations' pledges, the earmarking of the checks is vital to proper posting and crediting.

Chapters donating to the WOTM Centennial pledge, shall earmark their checks 'WOTM Cent Project'. Donations made to assist the Association pledge should simply state 'Association Cent Project'.

FORM 114 REMINDER

This a helpful reminder as to when the 114 forms should be completed and submitted to the Women of the Moose Headquarters.

At the First Chapter Meeting of the Month the Chairman conducts her Activity Night, reads the Chairman pamphlet and presents checks. This is the date reported on the "Date of Chapter Activity Night" line of Form 114, not the date the form is read to the chapter. The completed form should be read to the Chapter at the Second Meeting of the Month before it is submitted to the Women of the Moose Headquarters. 114 forms will not be accepted prior to the respective project month. (166 forms are accepted all year.)