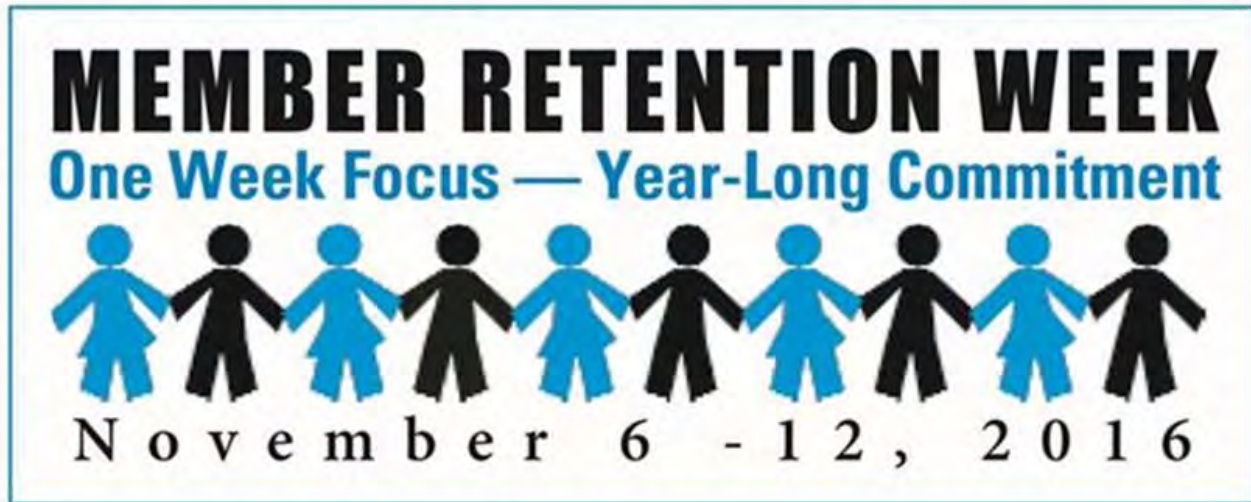


**Subject:** 160907 Official Communication - Member Retention Week - IRS Form 990 Time; Lodge Safety Insp Form Due; Fall 2016 Intl Golf Tourn; Regional Mbrshp Wrkshp; Halloween Cat

## Official Communication for September 7, 2016



### Member Retention Week, November 6 – 12, 2016

Member Retention Week materials are posted on our website. Please visit [www.mooseintl.org](http://www.mooseintl.org) for Member Retention Week materials. Printed materials are being sent this week; therefore watch your mailbox for this information. Other items are included in this mailing, such as short term membership campaign posters, Karaoke poster and sports information.

### It's IRS Form 990 Time! (United States Fraternal Units)

Please be reminded that Federal Law requires all Moose Lodges, Chapters, Moose Legions, Associations, and any other unit that has a unique EIN, to file an annual IRS Form 990, 990-EZ or 990N no later than **September 15, 2016**, for our fiscal year ending April 30, 2016.

To assist you in completing the IRS Form 990, we have 990 online help videos. Through the [www.mooseintl.org](http://www.mooseintl.org) website, enter the Members Area, and then click on **Moose Training > Online Job Aids**. You will find access to 990 tax forms and help information under the 'Demos' section.

From there, you can access everything that a typical Moose Unit will need – instructions and associated schedules – on the webpage, and from within each new 990 help video. Select the appropriate 990 Tax Form for your Moose Unit based on your Unit's gross receipts and assets. Click on the "View Video" button to open the appropriate 990 help video.

If you cannot file the 990 on time, it is essential that you file an extension by September 15, to avoid costly penalties from the IRS. Use Form 8868, which you can find on the IRS website, [www.irs.gov](http://www.irs.gov). All other schedules you may need are also available on the same IRS website.

Remember – the appropriate IRS Form 990 for your Moose Unit **must be filed by September 15, 2016**.

### **Lodge Safety Inspection Form - Due OCTOBER 1, 2016 - NEW ELECTRONIC FORM**

The next Lodge Safety Inspection Form is due no later than October 1, 2016. The form has been converted to an electronic form and is the only form being accepted (**we will no longer accept faxed or mailed forms**). It can be located on the Mooseintl.org website-Members Area-Moose Admin.-Forms-Lodge Safety Inspection Form-October 2016. Once the form has been completed and submitted, a message will display confirming the information has been submitted to Moose International. A confirmation email will be sent to the Lodge's smart mail account ending in "mooseunits.org" within ten (10) business days of receiving the form.

Lodges that fail to submit the completed form by October 1, 2016 will have a Compliance Modifier added to their 2017-2018 Risk Pool Assessment, which will increase the amount the Lodge pays for the Risk Pool Coverages.

If you have any questions regarding the OCTOBER 2016 Electronic Lodge Safety Inspection Form, please contact Ann Price at 630-859-6615 ([aprice@mooseintl.org](mailto:aprice@mooseintl.org)) or Cherie Staples at 630-859-6637 ([cstaples@mooseintl.org](mailto:cstaples@mooseintl.org)).

### **Fall 2016 International Golf Tournament in Surfside Beach, SC Lodge 2351 Offers An Attractive Travel Destination For Members & Their Families!**

Be sure to promote the upcoming 'travel destination' of Surfside Beach, SC for the 2016 Fall golf tournament! A flyer for this tournament, which could attract entire families to the Myrtle Beach area, will be included in an upcoming membership mailing. Please post this flyer in a prominent location in the lodge. Also consider emailing the attached registration form to your members, ensuring all members are aware of this opportunity. When members participate in fun activities like this, fraternalism becomes enhanced, they become more satisfied with their membership, and are much more likely to *remain* members! Registration deadline for the tournament is October 10, 2016.

### **Regional Membership Workshops**

Over the past two years, the Moose Membership Department has been conducting day-long membership workshops in various parts of the country, offering information to lodges and chapters that will help them recruit and retain members. These regional forums were created to make interaction with Moose International staff possible for individuals who may not be able to travel long distances due to time or cost issues.

For 2016, workshops include:

- **September 24 – Dearborn Heights Michigan Lodge 1795**
- **October 1 – East Aurora New York Lodge 370**
- **October 22 – East Portland Oregon Lodge 1891**

Previous topics included results from membership surveys; strategies for signing new members; information on why members leave the Moose; details on the Moose Rewards program; and case study examples of successes and failures.

**New this year is a presentation on Attracting Younger Members, which proved very popular at the 2016 International Moose Convention.**

Presenters for 2016 include Moose International’s Director of Membership/Chief Marketing Officer, Kurt Wiebe; Assistant Director of Membership, Field Operations, Dave Smoot; and Assistant Director of Membership, Retention and Recognition, Kim Thompson. Other individuals will also assist on presentations depending upon location.

“These interactive workshops have been well-supported by our members in the past and we have heard good comments about the information and how it is delivered,” notes Wiebe. “Any active individual with an interest in membership growth is welcome to attend and the only cost for participating has been a small charge for lunch in the lodge.”

Sessions last from 10:00a.m. to 3:00p.m. so members can often get from home to the meeting and back in a single day. Individuals are encouraged to bring questions and success stories; and a summary of the session’s information is handed out to all participants at the end of the day so that it may be reviewed by others in the participants’ lodges and chapters when they return.

**Registration is handled by the Territory Manager for each Workshop location:**

- Dearborn Heights – Dave Coffey, Territory Manager – [dcoffey@mooseintl.org](mailto:dcoffey@mooseintl.org) or 810-441-7072
- East Aurora - Stan Adams – Territory Manager – [sadams@mooseintl.org](mailto:sadams@mooseintl.org) or 724-699-5776
- East Portland – Mike Hauzenberger – Territory Manager – [mhauzenberger@mooseintl.org](mailto:mhauzenberger@mooseintl.org) or 360-606-1534

To register, please provide the following in an email **no later than one week prior to the workshop** you will be attending:

- Name
- Lodge/chapter number
- Member ID number
- Lodge/chapter office held, if applicable
- Cell phone number

**Halloween is just around the corner. Catalog Sales has Tommy Moose Halloween bags for trick-or-treating. Order yours today!**

<<Halloween Bag.pdf>> <<FINAL golf Event 2 2016.pdf>>



# 52<sup>nd</sup> Annual International Moose Golf Tournament #2



Friday — 2-PLAYER SCRAMBLE ENTRY FORM — October 28, 2016

## Hosted by Surfside Beach Lodge 2351

Friday, October 28, 2016 ♦ 7:00 AM Registration ♦ 8:00 AM Shotgun Start  
Founders Club Golf Course ♦ 7829 Ocean Highway, Pawleys Island, SC 29585

Cost is \$60.00 per person for scramble entry fee, cost includes range balls, 18 holes of golf and cart.  
There will be beverage service available - NO PERSONAL COOLERS.  
Proper dress is required - NO DENIM.

Entries must be received by October 10, 2016. No refunds after entry deadline. LIMITED TO THE FIRST 144 ENTRIES. MAXIMUM OF 2 MEMBERS FROM THE SAME LODGE/CHAPTER IN EACH FOURSOME.

### PLAYER 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Lodge Name & Number: \_\_\_\_\_

Chapter Name & Number: \_\_\_\_\_

MID/WID #: \_\_\_\_\_

### PLAYER 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Lodge Name & Number: \_\_\_\_\_

Chapter Name & Number: \_\_\_\_\_

MID/WID #: \_\_\_\_\_

Entry fee of \$60.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. Check, money order or credit card information must accompany entry form. Check or money order should be made payable to Moose International. Mail entry form and fee to: Camille Ruffino, 2016 Golf Tournament #2, Moose International, 155 S. International Drive, Mooseheart, IL 60539-1173. Payment form on page 2. **Do not fax.**

On-Site Contact for Scramble and Tournament: Frank Rendulic (843) 357-4506 or (843) 833-0678.



# 52<sup>nd</sup> Annual International Moose Golf Tournament #2



## Payment form for Scramble and/or Tournament

**Scramble** — Entry fee of \$60.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses.

**Tournament** — Players will have the same riding/playing partner (man or woman) and play in the same division both days. No more than two members of the same Lodge/Chapter will be paired together in a foursome. Entry fee of \$120.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. Entries must be received by **October 10, 2016**. No refunds after deadline.

Check, money order or credit card information must accompany entry form. Check or money order should be made payable to Moose International. Mail entry form and fee to: Camille Ruffino, 2016 Golf Tournament #2, Moose International, 155 S. International Drive, Mooseheart, IL 60539-1173. **Do not fax.**

_____ No. of Golfers — Scramble	\$60.00 per player	Total \$ _____
_____ No. of Golfers — Golf Tournament	\$120.00 per player	Total \$ _____
		Grand Total \$ _____

### Payment Information

Card Type (please circle)     Visa     Master Card     Discover     American Express



Name as it appears on Card: \_\_\_\_\_

Credit Card Number:                    Amount \$ \_\_\_\_\_

Expiration Date:   /      CVV Code:       American Express CW2 Code:

Signature: \_\_\_\_\_

- \*Check, money order or credit card information must accompany all entries and must be **postmarked** by **October 10, 2016**.
- \*Returned checks must be replaced with and alternate payment (no checks) within 10 days or entry will be cancelled.
- \*All check and money orders should be made payable to Moose International and money orders must be earmarked 2016 Golf Tournament #2.

<u>For Office Use Only (US Funds Only)</u>		
Name _____	No. _____	\$ _____
Name _____	No. _____	\$ _____
Name _____	No. _____	\$ _____
Name _____	No. _____	\$ _____
Notes _____		
		Date Received by Finance _____ / _____ / _____ Received by _____
		Date Received by Activities _____ / _____ / _____ Received by _____



# 52<sup>nd</sup> Annual International Moose Golf Tournament #2



Saturday & Sunday — Tournament Entry Form — October 29 & 30, 2016

## Hosted by Surfside Beach Lodge 2351

SATURDAY, OCT. 29 — River Club ♦ One Club Circle, Pawleys Island, SC 29585

SUNDAY, OCT. 30 — Willbrook Plantation ♦ 426 Tidewater Circle, Pawleys Island, SC 29585

♦ Registration 8:00 AM ♦ 9:00 Shotgun start both days

Cost is \$120.00 per person for tournament entry fee, cost includes range balls, 18 holes of golf and cart.

There will be beverage service available - NO PERSONAL COOLERS.

Proper dress is required - NO DENIM.

### PLAYER 1

Name:	Lodge Name & Number:
Address:	Chapter Name & Number:
City:	League Handicap or Avg. Score (within 5 strokes):
State & Zip:	Flight (Check One): <input type="checkbox"/> Championship (Scratch Flight) <input type="checkbox"/> Tournament (Flighted by Handicap)
Phone #:	<input type="checkbox"/> Senior (Ages 60-69) <input type="checkbox"/> Super Senior (Ages 70+)
E-Mail:	OFFICE USE ONLY
MID/WID #:	Saturday Course: _____ Sunday Course: _____
	Starting Hole: _____ Starting Hole: _____

### PLAYER 2

Name:	Lodge Name & Number:
Address:	Chapter Name & Number:
City:	Avg. Score (within 5 strokes):
State & Zip:	Flight (Check One): <input type="checkbox"/> Championship (Scratch Flight) <input type="checkbox"/> Tournament (Flighted by Handicap)
Phone #:	<input type="checkbox"/> Senior (Ages 60-69) <input type="checkbox"/> Super Senior (Ages 70+)
E-Mail:	OFFICE USE ONLY
MID/WID #:	Saturday Course: _____ Sunday Course: _____
	Starting Hole: _____ Starting Hole: _____

Players will have the same riding/playing partner (man or woman) and play in the same division both days. No more than two members of the same Lodge/Chapter will be paired together in a foursome. Entry fee of \$120.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. Entries must be received by October 10, 2016. Payment form on page 2.

Entries must be received by October 10, 2016. No refunds after entry deadline. LIMITED TO THE FIRST 144 ENTRIES. MAXIMUM OF 2 MEMBERS FROM THE SAME LODGE/CHAPTER IN EACH FOURSOME.



# 52<sup>nd</sup> Annual International Moose Golf Tournament #2

# 2016

## TOURNAMENT AGENDA

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**Friday Scramble — October 28, 2016 — 8:00 AM Shotgun Start**

**Founders Club**

7829 Ocean Highway  
Pawleys Island, SC 29585

**Tournament play Saturday, October 29, 2016 — 9:00 AM Shotgun Start**

**River Club**

One Club Circle  
Pawleys Island, SC 29585

**Tournament play Sunday, October 30, 2016 — 9:00 AM Shotgun Start**

**Willbrook Plantation**

426 Tidewater Circle  
Pawleys Island, SC 29585

There will be beverage service available - NO PERSONAL COOLERS.  
Proper dress is required - NO DENIM.

## HOST LODGE

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**HOST LODGE INFORMATION**

**Surfside, SC Lodge 2351**

9763 Moose Road

Murrells Inlet, SC 29576

Lodge Phone: (843) 357-4506

Social Quarters Phone: (843)651-6667





# 52<sup>nd</sup> Annual International Moose Golf Tournament #2



## LODGING

### **Comfort Inn - close to the lodge**

1201 Hwy 17 North  
Surfside Beach, SC 29575  
843-233-8585

- Breakfast Included
- \$73.50 avg/night + tax

### **Hampton Inn - close to the lodge**

512 Courtfield Drive  
Murrells Inlet, SC 29576  
843-651-6687

- Breakfast Included
- \$99.00 avg/night + tax

### **Holiday Inn Express - close to the lodge**

1303-A Tadlock Drive  
Murrells Inlet, SC 29576  
843-357-0100

- Breakfast Included
- \$75.00 avg/night + tax

### **Crown Reef Resort**

2913 South Ocean Blvd.  
Myrtle Beach, SC 29577  
843-626-8077

- All rooms are ocean front.
  - Located on the south end of Myrtle Beach and 10 miles north of the lodge.
- Queen Standard \$94.08 Includes tax and fees.  
Queen Efficiency \$105.28 Includes tax and fees.  
Queen Deluxe Suite \$132.16 Includes tax and fees.

# HALLOWEEN TREAT BAGS

Tommy Moose Halloween treat bags make the festivities safe for everyone!



**-BAG FEATURES LOTS OF SAFETY TIPS FOR TRICK-OR-TREATING**

**-ORDERS COME IN QUANTITIES OF 50 PER BUNDLE (CATALOG # 185)**

**-\$10.50 PER BUNDLE PLUS SHIPPING & HANDLING\***

PLEASE SHIP THE FOLLOWING ORDER, FOR WHICH YOU WILL FIND ENCLOSED CHECK NO. \_\_\_\_\_ FOR \$ \_\_\_\_\_  
(ALL ILLINOIS ORDERS ADD 7% SALES TAX)

NAME \_\_\_\_\_  
STREET NO. \_\_\_\_\_ BOX NO. \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
CREDIT CARD # \_\_\_\_\_ EXP. DATE \_\_\_\_\_  
SIGNATURE \_\_\_\_\_

Send Check or Money Order-No COD's  
CATALOG SALES DEPARTMENT  
Mooseheart, Illinois 60539-1171  
CATALOG # 185  
Phone: 630.966.2250 Fax: 630.859.3505  
Web: [catalogsales@mooseintl.org](mailto:catalogsales@mooseintl.org)

SEND CHECK OR MONEY ORDER—NO CODS

PACKING & SHIPPING CHART	ORDERS	ADD
PLEASE USE THIS CHART TO COMPLETE YOUR PACKAGING/SHIPPING COST.	Up to \$15.00	\$6.30
THESE CHARGES REPRESENT ONLY PART OF THE ACTUAL COST...WE PAY THE REST.	\$15.01-\$25.00	\$9.50
ILLINOIS RESIDENTS PLEASE INCLUDE 7% SALES TAX.	\$25.01-\$35.00	\$12.35
	\$35.01-\$50.00	\$13.75
	\$50.01-\$75.00	\$15.75
	\$75.01-\$100.00	\$18.50
	\$100.01-\$125.00	\$20.25
	\$125.01-\$150.00	\$22.75

FAX 630.859.3505 WEBSITE [WWW.MOOSEINTL.ORG](http://WWW.MOOSEINTL.ORG)  
PRICES & SHIPPING CHARGES SUBJECT TO CHANGE WITHOUT NOTICE

