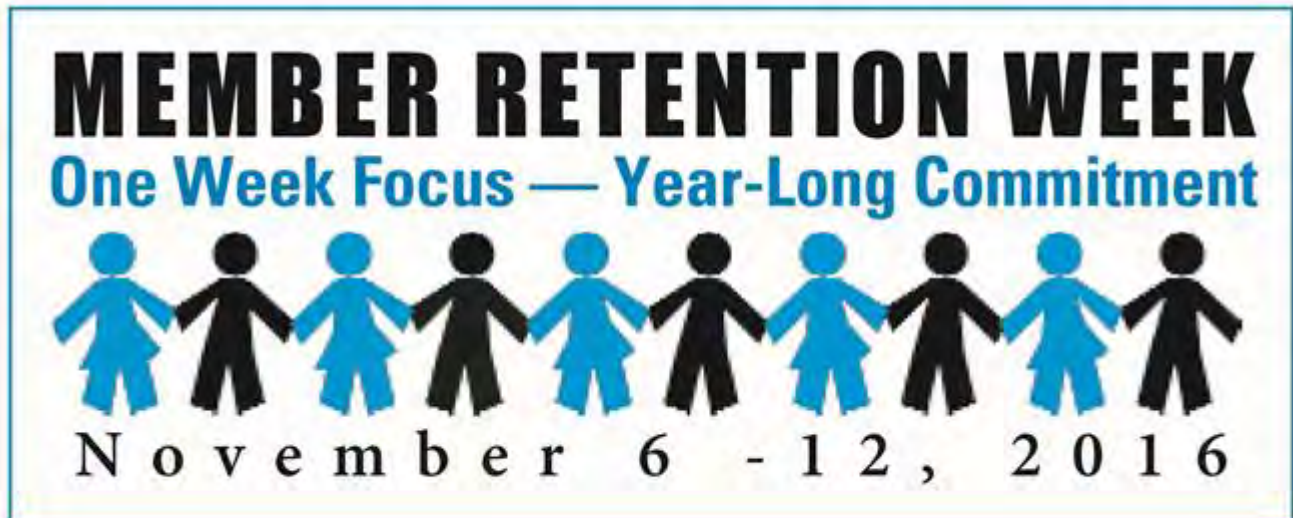


Subject: 161026 Official Communication Mbr Retention - Online Reg 2017 Intl Texas Hold'em Open;FINAL Mbrshp Workshop;Deadline For 2nd Qtr HOC;Catalog Sales

Official Communication for October 26, 2016



Member Retention Week, November 6 – 12, 2016

Multiple month expired member kits have been e-mailed to all lodge and chapters. Final plans should now be in place for Member Retention Week and the planning committee should be making sure enough volunteers are in place for each event. Need help? Please contact your Territory Manager for ideas and suggestions!

Online Registration For The 2017 International Texas Hold 'Em Poker Tournament Is Open!

Effective immediately, access to the online registration system for the 2017 Texas Hold 'Em Poker Tournament is now available on the Moose International website at www.mooseintl.org, in the 'Member Area,' under 'Activities & Sports'/'International Sports Tournaments'/'Texas Hold 'Em.' The tournament will return to the Golden Nugget Hotel & Casino in Las Vegas, Nevada, and will take place **January 8 – 12, 2017**. The **deadline to register is Friday, December 2, 2016**. Members may opt to mail in a physical registration form which is downloadable in the same location on the website; but please note that **all mailed entries must be postmarked no later than December 2nd to be accepted**. Please be sure to encourage members to register early; the commonly preferred morning session of the tournament will be given to registrants on a 'first come first serve' basis.

Final Regional Membership Workshop was held in East Portland, Oregon and the largest class thus far attended!

Members from Oregon, Washington and even Idaho attended this final workshop and took advantage of this opportunity to listen, learn and gather information to share with their lodges/chapters. Thank you to all those that participated in all of our fall Regional Membership Workshops, and also to the lodges that allowed us to use their facilities, which included Eau Claire Wisconsin Lodge 1408, Dearborn Heights Michigan Lodge 1795, East Aurora New York Lodge 370 and East Portland Oregon Lodge 1891.

Deadline for 2nd Quarter Heart of the Community Reports is November 15, 2016; Reports Must Be Submitted Through Web-Based Form to Assure Proper Credit

With the deadline for submitting 2nd quarter Heart of the Community forms being Tuesday, November 15, here is a reminder about the instructions for completing the web-based Heart of the Community forms. Here are the basic instructions:

- Go to www.mooseintl.org and go to the Admin Menu.
- Enter user name and password (the same used to access 'My Membership Record' through the website) and the FRU passcode specific to the lodge.
- Once in the FRU information screen, click on the dropdown for Forms and select Community Service. This will take you to the main screen for Heart of the Community reports, which will show a box in the center of the screen with a line for each quarter of the fiscal year.
- There will be a link next to the appropriate quarter. If this is the initial attempt at the report, the link will read 'Create'. If a version of the report has already been completed and you are adding or changing information, the link will read 'Edit'. Click on this link.
- Once the report form opens, you can type information in the appropriate fields. Remember – use short, but detailed statements for each activity. The statements should state who benefited from the effort, when the effort took place and the value of the effort where appropriate (amount of money donated or value of items donated).
- After the information has been entered, click 'Save' at the bottom of the form. This will save the information that has been entered and will transmit the report to the server at Moose International.
- Reports can be edited through the reporting deadline date. After the deadline, you will only be able to view reports that have been submitted.

A few more items on these reports:

- Frequent saving is beneficial. It will allow you to access the most current version and will replace the previous report transmitted to Moose International. Each save displays the most current version on both ends.
- When you log in to the report screen, the screen will remain open for 55 minutes before it times out. If you open the report, enter information, walk away for 55 minutes or more and have not saved, the report will close and all information will be lost.

- Report forms are available from the 16th day of the quarter through the reporting deadline date. Therefore, there is a range of dates when reports for multiple quarters can be accessed.

Finally, **all reports must be submitted through the web-based form.** Any reports submitted by mail, fax and email will not be accepted, will not be reviewed and will not be graded. Territory Managers have access to view your reports immediately upon submission. They can be contacted to verify your entry was successful and properly submitted. No extensions will be given to lodges who do not submit by the deadline using the web-based form.

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Screen Printed Logo
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3XL \$14.95 4XL \$16.95
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473 Red "Our House" T-Shirt
Screen Printed Logo
S-XL \$12.95 2XL \$13.95
3XL \$14.95 4XL \$15.95
5XL \$16.95



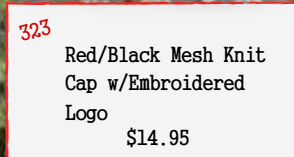
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Dri-fit Short
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5XL \$32.95



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