

Subject: FW:172806 Official Communication -MI Field Employ Opports; MI Offices Closed; IMPT Notice from FINANCE; 2017-18 MOY Dedlne; Supr Counc Exts Grt Prog;Risk Prog Restruc; LIVE Karaoke Finals; Golf Tour deadl; File 990

Official Communication for June 28, 2017

Current Moose International Field Employment Opportunities:

Mid East Region Territory No. 17: Eastern Virginia
Great Lakes Region Territory No. 21: Wisconsin

Please note: An Associate's or Bachelor's Degree in Business Administration, Accounting, or Finance are a preference for all field positions, but not required with documented on-the-job experience.

For more detailed information; visit employment opportunities at www.mooseintl.org

Deadline to submit letter of interest: Friday, July 14, 2017

Moose International Offices Closed July 3rd and July 4th, For International Moose Convention/Holiday

Due to the International Moose Convention in Tampa and the 4th of July Holiday, all offices at Moose International will close at 4:30pm Central Time on June 30, 2017, and reopen at 8:00am Central Time on July 5, 2017. We believe this will pose only the slightest of inconveniences as most Lodge, Chapter and Moose Legion administrative officers will also be in Tampa for the annual convention.

Important Notice from the Finance Department

Due to the Moose International Convention and office closures on July 3-4, 2017 your **June 2017 Statement of Account** will be emailed by **FRIDAY, JULY 7th**.

2017-2018 Moose of the Year Selection Deadline, July 10

Moose of the Year selections are due, Monday, July 10, which should be submitted to Moose International electronically, via the Admin Menu. Since ALL active members of the Order may be considered as a Lodge's Moose of the Year nominee, it is our belief that **no Lodge has an excuse to not participate in this recognition program**. Submitting a timely Moose of the Year is one of the criteria for a Lodge to earn the Premier Lodge Award.

Supreme Council Extends Lodge Grant Program

The Supreme Council has extended the Lodge Grant Program one additional year, dedicating funding of \$1,000,000 in renovations and repairs for lodges in need for 2017-18. Originally, the Grant Program was scheduled to run for three years with the final projects being completed by June, 2017. Consensus among Council members was that the program has had success in inspiring lodges to make needed improvements via funds from grants, as well as through fundraising efforts on their own.

Attendance at the 2017 International Moose Convention is still required. Lodges can begin applying on July 5th, with the final date for submitting an application being the close of business on August 9th. No extensions will be granted. The process will be the same as last year, with access to the application appearing within the Moose Admin section on the website starting July 5th.

Please make sure to include specific costs from bids received from contractors or service/product providers. Lodges should start gathering bids prior to July 5th in order to be ready for the application process. Complete guidelines for the 2017-18 Lodge Grant Program can be found in the Programs and Events section of the Moose International website (www.mooseintl.org).

NEW FOR 2017-18: If the General Law Proposal that eliminates smoking in the lodge home passes at the Tampa Convention, then the Supreme Council will consider applications that include the building of an outdoor structure of some type that accommodates smokers in locations where smoking is currently permitted.

Risk Pool Program Restructure

The Fraternity's Risk Pool Program had a historic run of success through 2014-15 with six straight years of reduced assessments to the fraternal units, thanks in part to widespread and increasing participation in the Hall Rental Insurance Program, attention to safety details by Lodge House Committees and care in seeking the most competitive insurance rates available. Following 2014-15, the assessments for 2015-16 were held flat and the assessments for 2016-17 increased 5%. The Risk Management Department was concerned about this trend and its future impact on fraternal units. As a result of detailed benchmarking studies, the Risk Pool Program has been restructured to include: a reduced self-insured retention; an assessment process that includes loss history and venue; employees, volunteers and members are Additional Insureds; and, a simplified Lodge Safety Inspection Form process. For 2017-18, the average Lodge assessment will be reduced 20%. The Risk Management Department believes the restructured program is built for the future of our fraternity and will continue to benefit all fraternal units.

Watch The 2017 International Moose Karaoke Finals Live-Stream -- In Real Time!



Can't attend the International Moose convention this year? No worries! You can still take part in viewing the Karaoke finals in real time! Stevens Point, Wisconsin, Lodge #1572, will cover this exciting culminating event utilizing Facebook Live technology when the show goes live in Tampa.

Tune in Saturday, July 1st, at 7pm EST time by visiting **Facebook**, and entering "**Moose Family Center 1572**." into the search field. When on the page, just scroll down to view their broadcast. For your convenience, the direct link is: <https://www.facebook.com/Moose-Family-Center-1572-1313550385402786/>

Why not host a special lodge viewing party so that all of your members can be a part of this exciting fraternal event!

The Registration Deadline For The Summer, 2017 International Moose Golf Tournament in Tulsa, Oklahoma has been extended to Wednesday, July 5th!

There is still time to get registered for the 2017 Summer International Moose Golf tournament in Tulsa, Oklahoma which will take place July 28-30th. Attached is the registration form. If you would like to register, please use this form, and contact Camille Ruffino at (630) 966-2213 no later than Wednesday, July 5th to expedite your registration.

Time to File 990 Annual Returns!

Who should file? Every Lodge, Chapter or Moose Legion located in the United States. Filing is *not* required for lodges outside the U.S.

Why is it important to file? You risk losing your Unit's **Tax-Exempt Status** without filing – and - may incur significant fees and penalties as well.

What exactly does Tax-Exempt Status mean for your Unit? Tax-Exempt Status makes your Unit free from federal corporate and income taxes. *This means a significant savings!*

When is the deadline to file? **September 15, 2017!** Don't delay. *File today!* Failure to file for three (3) consecutive years WILL result in an automatic loss of tax-exempt status. The process to apply for reinstatement, in addition to the fees and penalties assessed, is long and arduous.

Where do you get more information about filing? Visit www.mooseintl.org for links to the various versions of Form 990, to see more information on which one to file, and to view step-by-step instructional filing demos.

The chart below also outlines which Form 990 you should file and provides links to the forms on www.irs.gov

<i>If your Unit has...</i>	Form to File	Instructions
Gross receipts normally ≤ \$50,000 Note: Organizations <u>eligible</u> to file the <u>e-Postcard</u> <u>may choose to file a full return</u>	990-N (E-postcard)	n/a
Gross receipts < \$200,000, and Total assets < \$500,000	990-EZ or 990	Instructions
Gross receipts ≥ \$200,000, or Total assets ≥ \$500,000	990	Instructions

Entry Mats

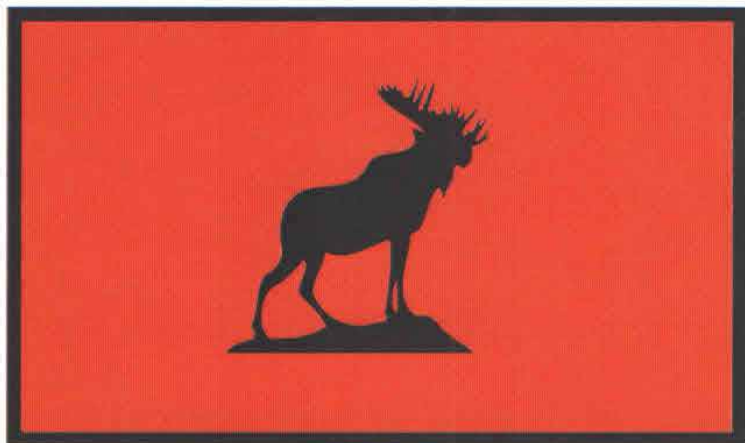
Spruce up your lodge with fresh, new, custom ordered entry mats! Entry mats include standing moose imprint, with option of Lodge/Chapter name and number customization. Several color options available in 3 sizes of mats. Orders take 4-6 weeks for delivery. Order yours from Catalog Sales today, by calling 630.966.2250!

Safe Travels to those attending the International Moose Convention in Tampa, Florida!

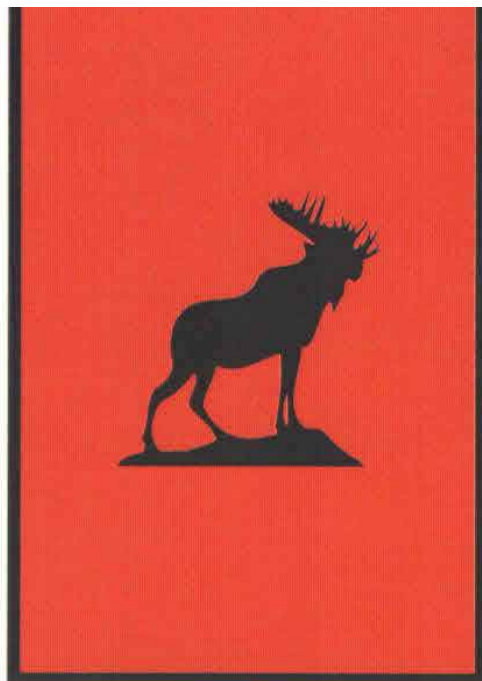
ORDER FORM

MOOSE LODGE

ENTRYWAY MATS



HORIZONTAL



VERTICAL

Above are reproductions of our fine quality entryway mats that are backed by a **one year** guarantee against wear. The fiber is 100% high density olefin that is soil resistant and will absorb one gallon of water per square yard. The backing is a pliable vinyl that grips even the slickest floor and has a tapered edge to eliminate trip hazards.

These mats are functional, attractive and best of all cost effective.

The Trademark can be applied on a vertical and horizontal mat. Use the term **V** for vertical and **H** for horizontal when ordering.

SPECIAL OFFER

	H	V	SIZE		
----- #297	<input type="checkbox"/>	<input type="checkbox"/>	3X5'	SINGLE DOOR	\$90.00
----- #298	<input type="checkbox"/>	<input type="checkbox"/>	4X6'	DOUBLE DOOR	\$120.00
----- #299	<input type="checkbox"/>	<input type="checkbox"/>	4X8'	SINGLE DOOR RUNNER	\$150.00

MOOSE MAT COLORS

• Gray • Burgundy • Black • Red • Brown • Royal Blue • Green • Hunter Green

MOOSE IMPRINT COLORS

• Black • Brown • Royal Blue • Beige • Gold • Maroon • Red • Gray • Navy Blue

SPECIFY CHOICE Mat Color _____ Imprint Color _____

Optional Imprint Lodge Name & No (20 letters maximum \$25.00 per mat) _____

**Maintenance sheets are enclosed with each mat.*

NOTE: Customer will be responsible for proper selection of mat & imprint color.

Allow 4 to 6 weeks delivery. (No Freight Allowed) (Illinois residents add 7% sales tax)

Lodge Name & No. _____

Street No. _____

City _____ State _____ Zip Code _____

Credit Card # _____ Exp. Date _____

Signature _____



Send check or money order - no CODs
CATALOG SALES DEPARTMENT
Mooseheart, Illinois 60539-1171



PACKING & SHIPPING
Will be charged at
ACTUAL SHIPPING COST



PLEASE STATE CATALOG NUMBER WHEN ORDERING
Phone 630-966-2250
Fax 630-859-3505
Website catalogsales@mooseintl.org



Entry forms **will not** be processed unless **ALL** information is entered and printed legibly.



53rd Annual Moose International Golf #1 Tournament 2017

Hosted by Tulsa, OK Lodge 862

Scramble - Friday, July 28, 2017 Battle Creek Golf Course

Tournament - Saturday, July 29 - Sunday, July 30, 2017

Mohawk Park Golf Course (Woodbine Course) & Battle Creek Golf Course

Scramble - Friday, July 28, 2017

Battle Creek Golf Course, Battle Creek Dr., Broken Arrow, OK 74012

Check in by 7:30 a.m. ■ Registration 8:00 a.m. ■ Shotgun Start

SECTION 1 — 2 Player Scramble Entry Form

Entries must be received by Wednesday, June 28, 2017. No refunds after entry deadline.
Limited to the first 120 entries. Maximum 2 members from the same lodge/chapter in each foursome.

***Important: All information is REQUIRED! Any omissions on this form will delay the official date of acceptance.**

PLAYER 1

Name _____

Address _____

State _____

Zip _____

Phone # _____

Email _____

Lodge Name/Number _____

Chapter Name/Number _____

Moose ID # _____

PLAYER 2

Name _____

Address _____

State _____

Zip _____

Phone # _____

Email _____

Lodge Name/Number _____

Chapter Name/Number _____

Moose ID # _____

Players will tee off from their regularly used tee box. (Ladies from Ladies tees, Seniors from Senior tees, Super Seniors from Super Senior tees, etc.,)

Entry fee of \$60.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. Proper Dress is required — Must wear collared shirts, no denim allowed.

- *Check, money order or credit card information **must** accompany all entries and must be postmarked by **June 28, 2017**.
- *Returned checks must be replaced with an alternate form of payment (No Checks) within 10 days or entry will be cancelled.
- *All checks and money orders should be made payable to **Moose International Finance Dept., Attn: Janet Corah, 155 S. International Drive, Mooseheart, IL 60539-1173** and must be earmarked **2017 Golf 1 Tournament**.

On-Site Contact for Scramble and Tournament: Terry Walls (918) 361-7642.



53rd Annual Moose International Golf #1 Tournament 2017

Hosted by Tulsa, OK Lodge 862

Scramble - Friday, July 28, 2017 Battle Creek Golf Course

Tournament - Saturday, July 29 - Sunday, July 30, 2017

Mohawk Park Golf Course (Woodbine Course) & Battle Creek Golf Course

SECTION 2 — Tournament Entry Form

Tournament Saturday, June 29, Sunday, July 30, 2017

Mohawk Park Golf Course (Woodbine Course)

Battle Creek Golf Course

5223 E. 41st North, Tulsa, OK 74415

3200 Battle Creek Dr., Broken Arrow, OK 74012

Check in by 7:30 a.m. ■ Registration 8:00 a.m. ■ Shotgun Start both days

***Important: All information is REQUIRED! Any omissions on this form will delay the official date of acceptance.**

PLAYER 1

Name _____

Address _____

State _____

Zip _____

Phone # _____

Email _____

Lodge Name/Number _____

Chapter Name/Number _____

Moose ID # _____

Avg. Score (within 5 strokes) _____

Flight (check one)

Championship **Tournament**
(Scratch flight) (Flighted by handicap)

Senior **Super Senior**
(Ages 60-69) (Ages 70+)

Office use only

Saturday Course: _____ Sunday Course: _____

Starting hole: _____ Starting hole: _____

PLAYER 2

Name _____

Address _____

State _____

Zip _____

Phone # _____

Email _____

Lodge Name/Number _____

Chapter Name/Number _____

Moose ID # _____

Avg. Score (within 5 strokes) _____

Flight (check one)

Championship **Tournament**
(Scratch flight) (Flighted by handicap)

Senior **Super Senior**
(Ages 60-69) (Ages 70+)

Office use only

Saturday Course: _____ Sunday Course: _____

Starting hole: _____ Starting hole: _____

Players will have the same riding/playing partner (man or woman) and play in the same division both days. No more than two members of the same Lodge/Chapter will be paired together in a foursome. Entry fee of \$120.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. No refunds after entry deadline. Entries must be received by **June 28, 2017**. Payment form on page 3. Proper Dress is required — Must wear collared shirts, no denim allowed.

On-Site Contact for Scramble and Tournament: Terry Walls (918) 361-7642.

Entry forms **will not** be processed unless **ALL** information is entered and printed legibly.

53rd Annual Moose International Golf #1 Tournament 2017

Hosted by Tulsa, OK Lodge 862

Scramble - Friday, July 28, 2017 Battle Creek Golf Course

Tournament - Saturday, July 29 - Sunday, July 30, 2017

Mohawk Park Golf Course (Woodbine Course) & Battle Creek Golf Course



SECTION 1 Payment form for Scramble and/or Tournament

Entry fee for Scramble is \$60.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. Entry fee for Tournament is \$120.00 per player (U.S. funds only) includes greens fees, cart, prize pool & tournament expenses. *Check, money order or credit card information **must** accompany all entries and must be **postmarked by June 28, 2017**.

Loyal Order of Moose

Event	Day	# of Players	Cost per Person	Totals
Scramble	Friday	(1) x	\$60 per person	\$ <input type="text"/>
Golf Tournament	Sat./Sun.	(1) x	\$120 per person	\$ <input type="text"/>
Total Amount Due to Moose International				\$ <input type="text"/>

Women of the Moose

Event	Day	# of Players	Cost per Person	Totals
Scramble	Friday	(1) x	\$60 per person	\$ <input type="text"/>
Golf Tournament	Sat./Sun.	(1) x	\$120 per person	\$ <input type="text"/>
Total Amount Due to Moose International				\$ <input type="text"/>

Payment Information

Card Type (please circle) Visa Master Card Discover American Express



Name as it appears on Card: _____

Credit Card Number: Amount \$

Expiration Date: / CVV Code: American Express CW2 Code:

Signature: _____

*Check, money order or credit card information **must** accompany all entries and must be **postmarked by June 28, 2017**

*Returned checks must be replaced with an alternate form of payment (No Checks) within 10 days or entry will be cancelled.

*All checks and money orders should be made payable to **Moose International Finance Dept., Attn: Janet Corah, 155 S. International Drive, Mooseheart, IL 60539-1173** and must be earmarked **2017 Golf 1 Tournament**.

For Office Use Only (US Funds Only)		
Name _____	No. _____	\$ _____
Name _____	No. _____	\$ _____
Name _____	No. _____	\$ _____
Name _____	No. _____	\$ _____
Notes _____		

Date Received by Finance
____ / ____ / ____
Received by _____

Date Received by Activities
____ / ____ / ____
Received by _____



53rd Annual Moose International Golf #1 Tournament 2017

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Scramble - Friday, July 28, 2017 Battle Creek Golf Course

Tournament - Saturday, July 29 - Sunday, July 30, 2017

Mohawk Park Golf Course (Woodbine Course) & Battle Creek Golf Course

SECTION 4 — Lodge Information & Contacts

Registration opens Thursday, July 28 at 6:00 p.m. at Tulsa, OK Lodge 862

Tulsa, OK Lodge 862: 11106 East 7th Street, Tulsa, OK 74128 (7th & Garnett) (918) 437-8850

Moose International registration contact: Camille Ruffino (630) 966-2213 cruffino@mooseintl.org

Moose International Asst. Director of Membership: Cherie Mondrella (630) 966-2214 cmondrella@mooseintl.org

On-site lodge representative: Terry Walls (918) 361-7642

SECTION 5 — Tournament Agenda

Information will be updated when it becomes available.



53rd Annual Moose International Golf #1 Tournament 2017

Hosted by Tulsa, OK Lodge 862

Scramble - Friday, July 28, 2017 Battle Creek Golf Course

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Mohawk Park Golf Course (Woodbine Course) & Battle Creek Golf Course

SECTION 6 — Golf Course Information

Friday — Scramble (separate entry form, same payment page)

Battle Creek Golf Course

3200 Battle Creek Drive

Broken Arrow, OK 74012

www.battlecreekgolf.com

Saturday & Sunday — International Golf Tournament

Mohawk Park Golf Course (Woodbine Course)

5223 E. 41st North

Tulsa, OK 74115

Battle Creek Golf Course

3200 Battle Creek Drive

Broken Arrow, OK 74012

Proper dress is required - NO DENIM

Beverage service will be available at both courses - NO PERSONAL COOLERS

SECTION 7 — Lodging

Best Western

222 N. Garnett

Tulsa, OK 74116

Phone (918) 438-0780

Free hot breakfast

\$69.95

LaQuinta Inn & Suites

451 Albany Street

Broken Arrow, OK 74012

Phone (918) 615-3400

\$104.00 + tax

Town Place Suites

2251 N. Stonewood Circle

Broken Arrow, OK 74012

Phone (918) 355-9600

\$114.00 - \$164.00 + tax

Country Inn & Suites

1034 N. Garnett Road

Tulsa, OK 74116

(918) 234-3535

Free hot breakfast

\$62.00-\$82.00/night + tax

Holiday Inn Express

2201 N. Stonewood Circle

Broken Arrow, OK 74012

(918) 355-3200

\$119.00 + tax



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Tournament - Saturday, July 29 - Sunday, July 30, 2017

Mohawk Park Golf Course (Woodbine Course) & Battle Creek Golf Course

SECTION 8 — GENERAL RULES (All Moose International Sports Tournaments)

1. Only Loyal Order of Moose and Women of the Moose members holding an active membership at the time of the tournament will be eligible to play and compete for tournament prizes. All players must present a valid photo I.D. and a valid Moose membership card.
2. Good sportsmanship will be the prevailing attitude throughout the tournament. Tournament Director and/or Moose International may recommend disqualification of a player for unsportsmanlike conduct or tactics detrimental to the tournament.
3. Gambling on the tournament is not permitted and will result in disqualification and forfeiture of prize money.
4. **No entry forms will be accepted unless all information is entered and entry fees are paid in full**, by the established registration deadline.
5. All remittances must be in the form of a check, money order or credit card in U.S. funds. Checks and/or money orders should be made payable to Moose International and earmarked with the current year and name of tournament.
6. **Refund Policy:** Participants will be eligible to receive a full refund when cancelling prior to the registration deadline date. After this date, **no refunds** will be issued, regardless of the circumstances. No entry fees will be refunded if it is found that some teams or individuals have failed to comply with all the rules and regulations governing this tournament. This policy will be strictly enforced in all Moose International tournaments.
7. **Substitute Policy:** In cases of death, injury, sickness, or other emergency, Moose International may approve a substitute's participation. All substitutes must present a valid photo I.D. and a Moose membership card. Moose International will not be involved in the exchange of any monies between the involved parties either relating to registration fees or prize money awarded. Moose International retains the right to authorize and/or decline, any substitute's participation. Substitutes will be authorized to participate without pre-registration as many times as needed for unexpected absences of pre-registered participants.
8. **Youth Policy:** On occasion, youth may be permitted to participate through a special approval process handled through Moose International. This process involves a notarized waiver and documentation of the youth's age and their relationship to an immediate family member that is an active Moose member in good standing. Youth ages 16-17 must be accompanied by a parent/guardian at all times during the event, and the parent/guardian assumes all legal responsibility for the youth's actions. If the youth is 18 or older, he/she assumes full legal responsibility for their own actions by signing the waiver, and will not require full time supervision; but must still provide proof that an active Moose member is an immediate family member. Moose International will review each request on a case-by-case basis to ensure that all criteria are met. Please email your request to Assist. Director of Membership, Cherie Mondrella at cmondrella@mooseintl.org, who will approve and facilitate is process on a case by case basis.



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SECTION 9 — MOOSE INTERNATIONAL GOLF TOURNAMENT RULES

1. The tournament is open to both men and women. There will be separate divisions for men and women.
2. Following Saturday's play all golfers will be Flighted within their Division's (Champion, Tournament, Seniors (60 - 69), Super Seniors (70+), Women. Their must be more than 10 golfers in a Division to Flight.
3. This tournament is governed by the Rules of the USGA.
4. NO ENTRY FORMS WILL BE ACCEPTED UNLESS ALL INFORMATION IS ENTERED AND ENTRY FEES ARE PAID IN FULL, by the established registration deadline. Shifts will be released if payment and all information is not received by registration deadline date.
5. Golfers must be per-registered and must present credentials at least 30 minutes before tee time. Failure to present credentials or failure to appear as scheduled will result in forfeiture, unless arrangements for schedule changes have been made in advance with Moose International prior to weekend schedule. Tournament fees will not be refunded in cases of forfeiture.
6. This is a Flighted tournament within your Division.
7. **Substitute Policy Scramble:** All substitutes must present a valid photo I.D. and a valid Moose membership card. Moose International will not be involved in the exchange of any monies between the involved parties either relating to registration fees or prize money awarded. Moose International retains the right to authorize and/or decline, any substitute's participation. Substitutes will be authorized to participate without per-registration.
8. It shall be each golfer's responsibility to verify the accuracy of their score, whether originally submitted by the golfer, the team captain or others.
9. Moose International reserves the right to re-rate any entrant prior to Sunday golf.
10. Any team or individual in this tournament failing to appear at the course when scheduled to golf will be disqualified.
11. To assist in the pace of play, if a ball is hit out of bounds or lost, individual will drop ball in area where ball went out of bounds or was lost, but no closer to the hole. The player must take a one stroke penalty.
12. Maximum score per hole is double par.
13. Each twosome will keep the score of the twosome in the group.
14. All putts must be holed-NO GIMMES.
15. Any rules not specifically covered above will be covered by the rules of the USGA