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## Official Communication for September 6, 2017

### It's IRS Form 990 Time! (United States Fraternal Units)

Please be reminded that Federal Law requires all Moose Lodges, Chapters, Moose Legions, Associations, and any other unit that has a unique EIN, to file an annual IRS Form 990, 990-EZ or 990N no later than **September 15, 2017**, for our fiscal year ending April 30, 2017.

To assist you in completing the IRS Form 990, we have 990 online help videos. Through the [www.mooseintl.org](http://www.mooseintl.org) website, enter the Members Area, and then click on **Moose Training > Demos & Tools**. You will find access to 990 tax forms and help information under the 'Demos' section.

From there, you can access everything that a typical Moose Unit will need – instructions and associated schedules – on the webpage, and from within each new 990 help video. Select the appropriate 990 Tax Form for your Moose Unit based on your Unit's gross receipts and assets. Click on the "View Video" button to open the appropriate 990 help video.

If you cannot file the 990 on time, it is essential that you file an extension by September 15, to avoid costly penalties from the IRS. Use Form 8868, which you can find on the IRS website, [www.irs.gov](http://www.irs.gov). All other schedules you may need are also available on the same IRS website.

Remember – the appropriate IRS Form 990 for your Moose Unit **must be filed by September 15, 2017**.

### Registrations Are Still Being Accepted For The Fall 2017 International Golf Tournament, hosted by Myrtle Beach, SC, Lodge 1959!

Come join your fellow Moose members this fall in [Myrtle Beach, SC](#), for the 2017 Fall golf tournament – and stay for a vacation! The Scramble will take place on Friday, October 27, and the tournament will take place Saturday & Sunday, October 28-29, 2017. Download the registration form from the Moose International website, at [www.mooseintl.org](http://www.mooseintl.org), under: *'Programs & Events' / 'Sports' / Golf*. All registrations must be postmarked no later than **Wednesday, September 27, 2017** to be accepted.

### Online Registration For The 2018 International Texas Hold 'Em Poker Tournament Is Open Through December 4, 2017.

Access to online registration for the 2018 Texas Hold 'Em Poker Tournament is currently available on the Moose International website at [www.mooseintl.org](http://www.mooseintl.org), under: 'Programs & Events' / 'Sports' / 'Texas Hold 'Em'. Members may opt to mail in a registration form, which is downloadable in the same location on the website. The **deadline to register online is Monday, December 4, 2017.** Please note that **all mailed entries must be postmarked no later than December 4<sup>th</sup>** to be accepted.

The tournament will return to the **Golden Nugget Hotel & Casino in Las Vegas, Nevada**, and will take place from **January 14 – 17, 2018**. Players will arrive Sunday, January 14<sup>th</sup>, play in the tournament between January 15<sup>th</sup>-17<sup>th</sup>, and depart on Thursday, January 18<sup>th</sup>.

Please direct members to the website for online registration. Also, please encourage members to **register early**; seats in the popular morning session of the tournament go fast, and will be given to registrants on a 'first come first serve' basis. All members who participate in this tournament will receive 250 Moose Rewards points; and all who register by September 30<sup>th</sup> will receive an ***additional 1,000 points!***

### **Fall Membership Workshops**

Moose International will conduct three additional Regional Membership Workshops. Glendale, Arizona will be the next workshop on September 23<sup>rd</sup>. Workshops cover topics such as new trends, retention strategies, member study results, and more. Registration is free for these one-day, interactive sessions and both men and women can **sign-up today**. See attached form for additional information.

#### **Scheduled workshops include:**

- September 23<sup>rd</sup> – Glendale, AZ Lodge #2243
- October 7<sup>th</sup> – Winston-Salem, NC Lodge #466
- October 14<sup>th</sup> – Grand Prairie, TX Lodge #1818

### **Recognition Plaques Available from Catalog Sales**

Need to show recognition to an outstanding moose member, officer, or community member? Catalog Sales has Moose Image Plaques available for purchase. For the low cost of \$42.95, you will receive a large 9" X 12" heavy wooden plaque. The plaque includes an engraving area of 5 ½" X 3", to be engraved locally. Order your Moose Image Plaques today, while supplies last.

Contact Catalog Sales to order: 630.966.2250 or online

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## Attend A Regional Membership Growth & Retention Workshop!

This fall, Moose International's Membership Department will be conducting a series of regional workshops to discuss recruitment and retention challenges, as well as methods to address common issues expressed by Lodges and Chapters throughout the Fraternity.

Scheduled workshops include:

- August 12<sup>th</sup> – Louisville, KY Lodge #5
- September 23<sup>rd</sup> – Glendale, AZ Lodge #2243
- October 7<sup>th</sup> – Winston-Salem, NC Lodge #466
- October 14<sup>th</sup> – Grand Prairie, TX Lodge #1818

What you will learn from attending:

- New trends to help attract and retain members in 2017 and make your lodge more profitable.
- Strategies for retaining members through a monthly program of communication, programming, and activity tracking.
- Review of the Member Rewards program and how you can take advantage.
- Communicating the value of the Moose to potential members.
- Best membership practices from around the Fraternity.

Details:

- All interested Loyal Order of Moose or Women of the Moose members are invited to participate.
- There is no fee to attend.
- You may attend any workshop on the schedule, regardless of your location.
- All workshops run from 10:00am – 3:00pm, allowing most individuals the option of driving in and out the same day.
- A working lunch is provided by each Lodge at a cost of \$7.00 per attendee. Cash will be collected at the Lodge the day of each workshop.
- All workshops are business casual-to-casual dress.
- Sessions are meant to be interactive between participants and presenters. Please bring questions and suggestions.
- Please check the Lodge websites for any evening activities prior to or following the workshops.
- RSVP's are required to attend in order to allow for the proper amount of materials and food.
  - **Email the following information to the appropriate address below:**  
Membership Growth & Retention workshop (followed by):  
Your name; MID#; Lodge/Chapter #; Lodge/Chapter office you hold (if any); names of others accompanying you; a contact phone #; and an email address
  - For Louisville: [rpollitt@mooseintl.org](mailto:rpollitt@mooseintl.org) (RSVP Deadline: Wednesday, August 9th)
  - For Glendale: [bcavanaugh@mooseintl.org](mailto:bcavanaugh@mooseintl.org) (RSVP Deadline: Wednesday, September 20th)
  - For Winston-Salem: [ahopkins@mooseintl.org](mailto:ahopkins@mooseintl.org) (RSVP Deadline: Wednesday, October 4th)
  - For Grand Prairie: [rtrygstad@mooseintl.org](mailto:rtrygstad@mooseintl.org) (RSVP Deadline: Wednesday, October 11th)

Questions? Please email the contacts above for information pertaining to a specific site.