

Subject: 171409 - Hurricane Repair Fund, AOA Plaque, Rewards Points, C/w of the Year, Reg. Fees, Medallions

WOTM Official Communication for September 14, 2017

WOTM HURRICANE REPAIR FUND

Earlier this week Hurricane Irma ripped through the State of Florida leaving flooding and devastation across the entire state and decided to take on our beloved Moosehaven. As referenced in a letter from Executive Director John Capes distributed by Official Communication yesterday, Irma left a mess on campus and the most disheartening damage is to the pier, which is completely destroyed. The storm surge was devastating and at one point even crested our seawall. Despite everything, our residents were safe, comfortable and well-cared for thanks to the amazing staff at Moosehaven.

In keeping with our Women of the Moose values and love of our pier, the Women of the Moose will be providing necessary relief via the **Hurricane Repair Fund** by way of the Green Cap/Ways and Means Committee. Funds should be remitted with the Green Cap/Ways and Means Form 114 which has been revised and posted online at www.mooseintl.org. Please be sure to download the updated form prior to your Green Cap/Ways and Means Chapter Activity Night. The Chairman's pamphlet has also been revised, posted online and is attached for your convenience. Please provide a copy to the Junior Graduate Regent.

The Hurricane Repair Fund will help restore the fishing pier to its glory, will assist in repairing damage to the deck at the Michigan Building, will help replace shingles on wind-damaged roofs and will reduce the financial burden of the clean-up effort of downed trees, limbs and moss. While insurance helps with some of the restoration, contribution from the Women of the Moose will help offset high deductibles and restore our campus for the enjoyment of our residents for years to come. We have a long tradition in preserving, repairing and rebuilding the Moosehaven Fishing Pier and I am confident your efforts will not disappoint. Our love for our beloved campuses is stronger than any hurricane and I know we can count on you, co-workers, to get the job done.

While this fund is intended to be a Committee project, any additional Chapter or individual donations may be remitted to Moose Charities earmarked "WOTM Hurricane Repair Fund."

Thank you in advance for your contributions in ensuring that Moosehaven is once again "Another Day in Paradise".

REMINDERS FROM THE 2017 INTERNATIONAL CONFERENCE

In my Keynote address I announced several exciting changes to our program. The first being a **redesigned Award of Achievement plaque**. The new plaque is designed to be hung in the Moose Home, and



resembles the Premiere Lodge Award. The “coins” that will be used yearly to denote the recipient of the Award of Achievement are the same 3-inch medallions that are used in the Premiere Lodge Award. The Chapters earning the Award of Achievement for the 2017-2018 Chapter year will be the very first recipients of this beautiful award.

(Note: the requirements for the Award of Achievement remain the same. WOTM GL Sec. 101)

Furthermore, the Senior Regent and Recorder of the Chapter earning the Award of Achievement will be the recipients of **30,000 Moose Rewards Points** providing they meet all of the requirements to qualify for the Green Cap honor and the Star Recorder degree. If the Recorder has already earned the Star Recorder degree she must once again meet all of the eligibility requirements to earn the Rewards Points. Refer to WOTM GL Sec. 103, 104, 110.

We have implemented a new web application, available through your Moose Admin Menu, in which a Chapter Recorder is able to enter the ID number of an exceptional co-worker to be nominated for **Co-worker of the Year**. This award is separate and apart from the state and International Lifetime Achievement Award nominees. A certificate will be produced by our office for each nominee and they will be distributed during the 2018 Midyear Conference. Entry in the Admin area is available now however, the Senior Regent will need to have a meeting with the Past Regents of the Chapter to choose their nominee. The deadline for entering a name is November 1st.

Effective with the 2017 Annual Conferences, the pre-registration fee has increased to \$20.00.

I know this is a big change however, it has been many, many years since we have increased this fee as Conference Expenses continue to rise. Room rental fees are now part of most association contract negotiations. We must be able to cover these and increased audio-visual expenses as we attempt to create more entertaining Conferences.

CATALOG SALES – MEDALLIONS

Updated Women of the Moose Medallions are available now. Please refer to the attached order form or Contact Catalog Sales at 630.966.2250 or email orders to catalogsales@mooseintl.org

Fraternally,

Barbara J. McPherson
Grand Chancellor

*"Yesterday is gone. Tomorrow has not yet come. We have only today. Let us begin."
~Mother Teresa*

CONGRATULATIONS!

Congratulations! As Junior Graduate Regent, you are automatically the Chairman of the Ways and Means committee. We are confident you will perform your duties as Chairman, to the best of your ability, and sincerely hope you will assist the Chapter in every way possible in its endeavors to earn the Award of Achievement.

This information has been prepared to assist you in your duties as the Ways and Means Chairman.

COMMITTEE MEETING WITH SENIOR REGENT

Shortly after the Annual Installation, the Senior Regent shall schedule a meeting for all Committee Chairmen. At this meeting, she shall explain the duties of each Committee Chairman. The members of your committee are the Appointed Officers. As Chairman, you will notify members on your committee of the date, time and place of all committee meetings.

In addition to your duties as Chairman of the Ways and Means Committee and as an Officer of the Chapter, you will also be assigned to one of the four Chapter Development Committees.

COMMITTEE MEETING WITH THE BOARD OF OFFICERS

Each Chairman of the Chapter Development, Higher Degrees and Special Committees shall meet with the Senior Regent and Board of Officers at the beginning of the Chapter year to prepare a calendar of activities.

The calendar shall give date, time and place for each fund-raising project, Committee Activity Night, Business and monthly committee meetings, family activities, social events, as well as community service projects and activities planned in support of the local lodge.

COMMITTEE MEETINGS

The success of any Chapter is greatly dependent upon its Committees' support and their activity in the Chapter. Make personal contact with all members of your Committee, informing them of all committee meetings. You shall preside at the meeting(s) of your committee, preferably scheduled monthly. In the event you are unable to attend, appoint a member of your Committee to preside in your absence.

Items to be discussed at your committee meetings:

- Fund-raising Project
Discuss with the Senior Regent the project assigned to your committee in support of Mooseheart/Moosehaven.
- Community Service
Discuss ways the committee can provide assistance to a community service project in the local community.
- Assistance to Lodge
Discuss ways the committee can be of assistance to the local lodge and offer assistance to the lodge in promoting family activities, fund-raising projects and/or special dinners.
- Committee Activity Night
Plan for an impressive meeting. Discuss refreshments, badges, program, decorations, and entertainment.
- Second meeting of the month
The Senior Regent may call upon your committee for assistance with refreshments or entertainment at the second meeting of the month during the Chapter year. Be prepared and accept graciously.
- Build & Retain Membership
Discuss ways the committee can promote campaigns to build and retain membership.

When making plans for the Chapter year, use ideas recommended by your Committee. All committee plans shall be presented to the Board of Officers, by the Chairman, and then presented

to the Chapter for approval before being put into operation.

Your committee may make donations in the amounts they choose. In the event your project nets more profit than anticipated, the Chairman may propose to the Board of Officers, for Chapter approval, to earmark additional funds as designated by the committee to Mooseheart, Moosehaven, Chapter scholarships, other community services, or other Chapter projects.

PREPARING AND PRESENTING PLANS

Prepare plans in detail, including expenses, proceeds, date and what the project or activity will entail. Ask the Senior Regent for copies of the forms which are found on our website. They will help you in organizing your plans. Plans should be presented at least 3 months prior to the activity.

HANDLING FUNDS

- Get business receipts for all expenditures.
- Give Official Business Receipts to all co-workers turning money over to you. (See Recorder for Business Receipt Book.)
- **THERE ARE NO CASH PAY-OUTS.**
- Only members of your committee collect money at fund-raising projects.

COMMITTEE ACTIVITY NIGHT

In the event the Junior Graduate Regent does not earn the Green Cap, or the office is vacant, the Ways and Means Committee shall uphold the responsibilities of the committee by conducting a Ways and Means Committee Activity Night. As Chairman, you shall give a résumé of the accomplishments of your committee.

The qualified Junior Graduate Regent shall preside over the meeting. In the event of a vacancy, a Chapter Officer shall preside.

The Green Cap/Ways and Means Committee Activity Night meeting may be held anytime between November 1st and January 31st, with the approval of the Chapter. Members of the Loyal Order of Moose, qualified guests and prospective

members may be invited, providing the PRIVATE POLICY is followed at all times.

Qualified guests may enter the Social Quarters with a member, providing they are wearing a GUEST BADGE. However, they shall not be allowed to make purchases.

Those taking part in the Green Cap/Ways and Means Committee Activity Night program shall follow the dress code as given in the Women of the Moose General Laws.

PRESENTING CHECKS TO THE SENIOR REGENT AT COMMITTEE ACTIVITY NIGHT

You will give the following speech when you present the checks to the Senior Regent. Two checks will be presented; one for the Scholarship and Maintenance Fund and one check for the special project assigned to your committee.

SPEECH

In September, Hurricane Irma ripped through the State of Florida leaving flooding and devastation across the entire state. As she left Florida and moved on, she decided to take on our beloved Moosehaven.

She left a mess on campus including downed trees, limbs and moss. A number of areas had modest water damage due to leaks and penetrations around windows and even through the brick. Shingles scattered the campus and the southeast corner of the Michigan deck was damaged by a falling tree but it did not penetrate to the interior. The most disheartening damage is to the pier, which is completely destroyed. The storm surge was devastating and at one point even crested our seawall.

Despite everything, our residents were safe. Services continued throughout the storm, including hot meals and a 24/7 deli and salad bar. Once again our Moosehaven staff did an amazing job.

In keeping with our Women of the Moose values and love of our pier, Senior Regent, it is my pleasure to present one check in the amount of \$_____ earmarked for the Women of the Moose Hurricane Repair Fund and one check in the amount of \$_____ for the Women of the Moose Scholarship and Maintenance Fund. This donation is from the proceeds of our fundraising project(s).

COMPLETING FORMS

As Chairman, you will be responsible for completing Forms 114 and 166. Form 114 will be read at the meeting after your Committee Activity Night. Form 166 will be read at the first meeting following the completion of your fundraising project. The forms will be given to you by the Senior Regent.

WEARING THE GREEN CAP

The Green Cap necklace may be worn anytime during your term as Junior Graduate Regent only and with any attire.

**HAVE A GREAT YEAR SERVING
YOUR CHAPTER AS
GREEN CAP/WAYS AND MEANS CHAIRMAN!**

WOMEN OF THE MOOSE

GREEN CAP/ WAYS AND MEANS CHAIRMAN PAMPHLET

2017-2018



WAYS & MEANS

**WOMEN OF THE MOOSE
MOOSEHEART, IL 60539-1182
November 2017 – January 2018**

WOMEN OF THE MOOSE

Medallions



C848-1
Senior Regent
____ Qty



C848-2
Junior Regent
____ Qty



C848-3
Junior Graduate Regent
____ Qty



C848-5
Secretary/
Treasurer
____ Qty



C848-6
Recorder
____ Qty



C848-7
Guide
____ Qty



C848-8
Assistant Guide
____ Qty



C809
Neckchains (sold separately)
\$5.00 ea
____ Qty



C848-20
Community
Service
____ Qty



C843-24
Membership/
Retention
____ Qty



C843-26
Mooseheart/
Moosehaven
____ Qty



C843-27
Higher Degrees
____ Qty



C843-28
Activities/Sports
____ Qty

Medallions are available individually
\$17.50 ea.
(price does not include neck chain, sold separately)

Please ship the following order, which you find enclosed
Check No. _____ for \$_____ (IL orders add 7% sales tax)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Credit Card #: _____ Exp Date: _____

Signature: _____

Mail Orders & Catalog Sales
Payments to: 85 N International Dr.
Mooseheart, IL 60539

PACKING & SHIPPING CHART

Please use this chart to compute your packaging/shipping cost.
These charges represent only part of the actual cost, we pay the rest.
Illinois residents please include 7% sales tax.

ORDERS	ADD
Up to \$15.....	\$6.30
\$15.05 to \$25.00.....	\$9.50
\$25.01 to \$35.00.....	\$12.35
\$35.01 to \$50.00.....	\$13.75
\$50.01 to \$75.00.....	\$15.75
\$75.01 to \$100.00.....	\$18.50
\$100.01 to \$125.00.....	\$20.25
\$125.01 to \$150.00.....	\$22.75



Please state Catalog #
when ordering.
Phone (630)966-2250
Fax (630)859-3505
catalogsales@mooseintl.org