

**Subject:** 171115 Official Comm; EFFECTIVE IMMEDIATELY - Cease Sp Olympics Donations to MC; 2nd QTR HOC Deadline TODAY; Mbr Ret Ddln This Wk; 2017-18 Moose Journ Awards Open;Catalog Sales

## Official Communication for November 15, 2017

### **EFFECTIVE IMMEDIATELY: Please Cease Special Olympics Donations to Moose Charities**

For the past nine years, you have generously sent donations in to Moose Charities to sponsor the annual national Special Olympics softball event. However, Moose leadership recently announced our desire to modify the way in which we support Special Olympics – shifting our support away from the national softball tournament, and focusing exclusively on increasing our volunteerism at *local* Special Olympics events in lodge communities across the fraternity. We believe that, by doing so, we will 1) increase Moose presence in multiple lodge communities; and, 2) provide more members with the opportunity to get personally involved, and to enjoy seeing the impact of their volunteerism in their own lodge communities. Attached is a list containing contact information for all local Special Olympics programs throughout North America. We encourage you to contact your local office and ask how your members can get involved in local events, such as the local Summer Games. Efforts made in your local Special Olympics programs in the 3<sup>rd</sup> and 4<sup>th</sup> quarters will still count towards your Heart of the Community efforts and should still be entered under the Special Olympics section of the report.

Lastly, for the past nine years, you were asked to give a minimum of \$25 per quarter, or \$100 total per fiscal year, for the annual Special Olympics softball event. We now ask that you please cease earmarking these donations for Special Olympics. Instead, we suggest that you take the same amount and apply it towards Mooseheart/Moosehaven each quarter. By doing this, we can ensure that our children at Mooseheart, and our seniors at Moosehaven, receive even more support than we have given in the past.

### **Deadline for 2<sup>nd</sup> Quarter Web-Based Heart of the Community Reports is TODAY NOVEMBER 15<sup>th</sup>!**

The deadline for submitting 2<sup>nd</sup> quarter Heart of the Community forms is today, **Wednesday, November 15<sup>th</sup> at 12:00a.m. midnight.**

**No late submissions will be accepted.**

#### **Basic Reporting Tips:**

- **Web-based reports only.** Any reports submitted by mail, fax or email will not be accepted, no exceptions.
- **Be sure to choose a time to complete the report when you will not get interrupted.** The system will automatically time out if you are inactive for 55 minutes or longer, causing all work to be lost.

### **Instructions to Access the Web-Based Report:**

- Go to [www.mooseintl.org](http://www.mooseintl.org) and go to the **Admin Menu**.
- Enter **user name and password** (the same used to access 'My Membership Record' through the website) and the FRU passcode specific to the lodge.
- Once in the FRU information screen, click on the dropdown for '**Forms**' and select '**Community Service**'. This will take you to the main screen for **Heart of the Community reports**, which will show a box in the center of the screen with a line for each quarter of the fiscal year.
- **There will be a link next to the appropriate quarter**. If this is the initial attempt at the report, the link will read 'Create'. If a version of the report has already been completed and you are adding or changing information, the link will read 'Edit'. **Click on this link**.
- Once the report form opens, you can type information into the appropriate fields.
- **Frequent saving is beneficial**. It will allow you to access the most current version and will replace the previous report transmitted to Moose International.
- After the information has been entered, click '**Save & Submit**' at the bottom of the form.
- After Saving, **reports can still be edited** as many times as necessary **until midnight on November 15<sup>th</sup>**. Again, it is highly recommend that **you** alert your Territory Manager after submitting so they can advise you on any recommended edits.

**Key Reporting Tips For The Best Possible Grade:** (\*A grade of "Good" or better is a requirement for the **Premier Lodge Award**)

- **CATEGORIZE CORRECTLY** - Be sure to **choose the correct section before typing in each effort**. Only enter efforts specifically associated with the title of the section that you are listing it under.
  - In the past, Moose International staff corrected lodges' mis-categorized entries when the web-based system was still new. This will no longer occur.
    - **If you place an entry in the wrong category, it will remain there and will NOT be approved.**
    - **If you mis-categorized in the past, and you still received a decent grade,** this is because graders may have helped you correct the placement of your entries. If such errors are made again when you report this quarter, and in future quarters, you can expect to receive a lower grade than in the past.
- **BE SPECIFIC** - Use **concise, detailed descriptions** for each effort made that **clearly** answer the following questions:
  - **"Who** participated?" (*who in the lodge made the effort?*)
  - **"What** was done, specifically?" (*actual work done, a description of actual physical action(s) taken*)
  - **"Who** benefitted?" (*which organization in the community benefitted?*)
  - **"How** did they benefit?" (*quantify the effort in time, money, or other value*)

- **“When** did they benefit?” Be sure the effort / donation actually occurred in that quarter. Donations are spot checked against Moose Charities reports.
  - **Avoid Vague Terms** such as, **“Ongoing”** or **“As needed”**, **“Planning for,”** or solely listing the name of the organization, with no further details. These will not earn credit because it is not clear the recipient actually received help in that quarter.

**GOOD EXAMPLE:** *“Ten members volunteered for 4 hours each Saturday in October to serve food to the homeless at Josie’s Food Kitchen.”*

**POOR EXAMPLE:** *“Josie’s food kitchen, ongoing.”* (this is too vague and would not get approved).

We hope these tips help you achieve all of the credit that you deserve for all of the hard work you do in the community. Thank you for making a positive difference in so many peoples’ lives – especially the children and seniors at Mooseheart and Moosehaven!



**Deadline to submit Member Retention Week Forms is this Friday, November 17, 2017**

The deadline to submit your Member Retention form, via the Admin Menu, to be eligible for awards, is this Friday, **November 17, 2017**. We are looking for photos from Lodges/Chapters that have a successful events that we can share on our website and also our Heard of Moose Facebook pages. Please e-mail digital photos, along with a description of your events to Kim Thompson at [kthompson@mooseintl.org](mailto:kthompson@mooseintl.org).

## **2017-2018 Moose Journalism Awards Open!**

Entries are being accepted for the 56th Annual Moose Journalism Awards! Participants can download entry/informational forms online through the Moose International website under the Communication Resources section, the Heard of Moose? Facebook page, and Official Communications.

The Moose Journalism Awards program seeks to encourage and motivate editors of all Moose publications towards the achievement of consistently high journalistic standards in their newsletters and, through such achievement, to enhance communication and shared information between Moose members and their Lodges, Chapters, Moose Legions, Higher Degree Councils, and Associations.

**The deadline for website submissions is 4:30pm CST, Friday, February 23rd, 2018. The deadline for publication submissions is 4:30 pm CST, Friday, March 2nd, 2018.**

Winners of this year's competition will be recognized during the International Moose Convention in New Orleans, LA July 11th-15th, 2018.

Questions about the contest can be directed to Brenda Buschbacher, Executive Editor, in the Moose International Department of Communications at (630) 966-2229.

Good luck to all the participants!

## **Ring in the New Year**

The holidays are approaching fast, but it's never too early to start thinking about your Lodge's New Year's Eve Celebration. Let Catalog Sales solve all your party favor needs. Available for sale are party kits filled with tiaras, top hats, balloons, noise makers, leis, blowouts, a banner, and more. Everything your members will need to make ringing in the new year festive and fun! Choose between the Bonanza Party Kit(item # 180) containing party favors for up to 50 guests at just \$49.95 or the Bonanza Deluxe Party Kit(item # 181) for 100 guest at just \$84.95. Call Catalog Sales today to order your party kits and ensure delivery in time for your New Year's Eve Party. 630.966.2250 or email [catalogsales@mooseintl.org](mailto:catalogsales@mooseintl.org)

## SPECIAL OLYMPICS STATE & PROVINCIAL PROGRAMS

PROGRAM	PHONE	EMAIL	Program Website
Alabama	334-242-3383	<a href="mailto:soaled@bellsouth.net">soaled@bellsouth.net</a>	<a href="http://www.specialolympicsalabama.org">www.specialolympicsalabama.org</a>
Alaska	907-753-2182	<a href="mailto:jim@specialolympicsalaska.org">jim@specialolympicsalaska.org</a>	<a href="http://www.specialolympicsalaska.org">www.specialolympicsalaska.org</a>
Arizona	602-230-1200	<a href="mailto:tim@specialolympicsarizona.org">tim@specialolympicsarizona.org</a>	<a href="http://www.specialolympicsarizona.org">www.specialolympicsarizona.org</a>
Arkansas	501-771-0222	<a href="mailto:terri@specialolympicsarkansas.org">terri@specialolympicsarkansas.org</a>	<a href="http://www.specialolympicsarkansas.org">www.specialolympicsarkansas.org</a>
California N. /NV	925-944-8801 x206	<a href="mailto:davids@sonc.org">davids@sonc.org</a>	<a href="http://www.sonc.org">www.sonc.org</a>
California S.	562-502-1146	<a href="mailto:bshumard@sosc.org">bshumard@sosc.org</a>	<a href="http://www.sosc.org">www.sosc.org</a>
Colorado	303-592-1361	<a href="mailto:mw@specialolympicsco.org">mw@specialolympicsco.org</a>	<a href="http://www.specialolympicsco.org">www.specialolympicsco.org</a>
Connecticut	203-230-1201	<a href="mailto:beaud@soct.org">beaud@soct.org</a>	<a href="http://www.soct.org">www.soct.org</a>
Delaware	302-831-3480	<a href="mailto:agrunert@udel.edu">agrunert@udel.edu</a>	<a href="http://www.sode.org">www.sode.org</a>
DC	202-408-2640	<a href="mailto:robyn@coachmarkey.com">robyn@coachmarkey.com</a>	<a href="http://www.specialolympicsdc.org">www.specialolympicsdc.org</a>
Florida	352-243-9536	<a href="mailto:sherrywheelock@sofl.org">sherrywheelock@sofl.org</a>	<a href="http://www.sofl.org">www.sofl.org</a>
Georgia	770-414-9390 x106	<a href="mailto:georgia.milton-sheats@specialolympicsga.org">georgia.milton-sheats@specialolympicsga.org</a>	<a href="http://www.specialolympicsga.org">www.specialolympicsga.org</a>
Hawaii	808-943-8808	<a href="mailto:ceo@specialolympicshawaii.org">ceo@specialolympicshawaii.org</a>	<a href="http://www.specialolympicshawaii.org">www.specialolympicshawaii.org</a>
Idaho	208-323-0482	<a href="mailto:lafollette@idso.org">lafollette@idso.org</a>	<a href="http://www.idso.org">www.idso.org</a>
Illinois	309-888-2551	<a href="mailto:dbreen@soill.org">dbreen@soill.org</a>	<a href="http://www.soill.org">www.soill.org</a>
Indiana	317-328-2000	<a href="mailto:mfurnish@soindiana.org">mfurnish@soindiana.org</a>	<a href="http://www.soindiana.org">www.soindiana.org</a>
Iowa	515-986-5520	<a href="mailto:gharms@soiowa.org">gharms@soiowa.org</a>	<a href="http://www.soiowa.org">www.soiowa.org</a>
Kansas	913-236-9290 x104	<a href="mailto:hahnc@kssso.org">hahnc@kssso.org</a>	<a href="http://www.kssso.org">www.kssso.org</a>
Kentucky	502-695-8222	<a href="mailto:tmazoni@soky.org">tmazoni@soky.org</a>	<a href="http://www.soky.org">www.soky.org</a>
Louisiana	985-345-6644	<a href="mailto:pcarpenter@laso.org">pcarpenter@laso.org</a>	<a href="http://www.laso.org">www.laso.org</a>
Maine	207-879-0489	<a href="mailto:philg@somaine.org">philg@somaine.org</a>	<a href="http://www.specialolympicsmaine.org">www.specialolympicsmaine.org</a>
Maryland	410-242-1515	<a href="mailto:jschmutz@somd.org">jschmutz@somd.org</a>	<a href="http://www.somd.org">www.somd.org</a>
Massachusetts	508-485-0986	<a href="mailto:marybeth.mcmahon@specialolympicsma.org">marybeth.mcmahon@specialolympicsma.org</a>	<a href="http://www.specialolympicsma.org">www.specialolympicsma.org</a>
Michigan	989-774-3911	<a href="mailto:Lois.Arnold@cmich.edu">Lois.Arnold@cmich.edu</a>	<a href="http://www.specialolympicsmichigan.org">www.specialolympicsmichigan.org</a>
Minnesota	612-604-1261	<a href="mailto:dornd@somn.org">dornd@somn.org</a>	<a href="http://www.somn.org">www.somn.org</a>
Mississippi	601-856-7748	<a href="mailto:anthony.bahou@specialolympicsms.org">anthony.bahou@specialolympicsms.org</a>	<a href="http://www.specialolympicsms.org">www.specialolympicsms.org</a>
Missouri	573-635-1660	<a href="mailto:musso@somo.org">musso@somo.org</a>	<a href="http://www.somo.org">www.somo.org</a>
Montana	406-216-5327	<a href="mailto:bnorbie@somt.org">bnorbie@somt.org</a>	<a href="http://www.somt.org">www.somt.org</a>
Nebraska	402-331-5545	<a href="mailto:cchamberlin@sone.org">cchamberlin@sone.org</a>	<a href="http://www.sone.org">www.sone.org</a>
Nevada	925-944-8801	<a href="mailto:davids@sonc.org">davids@sonc.org</a>	<a href="http://www.sonv.org">www.sonv.org</a>
New Hampshire	603-624-1250	<a href="mailto:maryc@sonh.org">maryc@sonh.org</a>	<a href="http://www.sonh.org">www.sonh.org</a>
New Jersey	609-896-8000 x250	<a href="mailto:hba@sonj.org">hba@sonj.org</a>	<a href="http://www.sonj.org">www.sonj.org</a>
New Mexico	505-856-0342	<a href="mailto:randymascorella@sonm.org">randymascorella@sonm.org</a>	<a href="http://www.sonm.org">www.sonm.org</a>
New York	518-388-0790	<a href="mailto:njohnson@nyso.org">njohnson@nyso.org</a>	<a href="http://www.nyso.org">www.nyso.org</a>
N. Carolina	919-719-7662	<a href="mailto:kfishburne@sonc.net">kfishburne@sonc.net</a>	<a href="http://www.sonc.net">www.sonc.net</a>
N. Dakota	701-746-0331	<a href="mailto:sond@midconetwork.com">sond@midconetwork.com</a>	<a href="http://www.specialolympicsnorthdakota.org">www.specialolympicsnorthdakota.org</a>

PROGRAM	PHONE	EMAIL	Program Website
Ohio	614-239-7050	<a href="mailto:kmakohus@sooh.org">kmakohus@sooh.org</a>	<a href="http://www.sooh.org">www.sooh.org</a>
Oklahoma	918-481-1234	<a href="mailto:adrian@sook.org">adrian@sook.org</a>	<a href="http://www.sook.org">www.sook.org</a>
Oregon	503-248-0600	<a href="mailto:mhunt@soor.org">mhunt@soor.org</a>	<a href="http://www.soor.org">www.soor.org</a>
Pennsylvania	800-235-9058	<a href="mailto:maaron@specialolympicspa.org">maaron@specialolympicspa.org</a>	<a href="http://www.specialolympicspa.org">www.specialolympicspa.org</a>
Rhode Island	401-349-4900	<a href="mailto:dennis@specialolympicsri.org">dennis@specialolympicsri.org</a>	<a href="http://www.specialolympicsri.org">www.specialolympicsri.org</a>
S. Carolina	803-772-1555 x313	<a href="mailto:bcoats@so-sc.org">bcoats@so-sc.org</a>	<a href="http://www.so-sc.org">www.so-sc.org</a>
S. Dakota	605-331-4117	<a href="mailto:dnordquist@sosd.org">dnordquist@sosd.org</a>	<a href="http://www.sosd.org">www.sosd.org</a>
Tennessee	615-329-1375	<a href="mailto:abolick@specialolympicstn.org">abolick@specialolympicstn.org</a>	<a href="http://www.specialolympicstn.org">www.specialolympicstn.org</a>
Texas	512-835-9873	<a href="mailto:mlarsen@sotx.org">mlarsen@sotx.org</a>	<a href="http://www.sotx.org">www.sotx.org</a>
Utah	801-363-1111	<a href="mailto:dixon@sout.org">dixon@sout.org</a>	<a href="http://www.sout.org">www.sout.org</a>
Vermont	802-861-0272	<a href="mailto:Ldenatale@vtso.org">Ldenatale@vtso.org</a>	<a href="http://www.specialolympicsvermont.org">www.specialolympicsvermont.org</a>
Virginia	804-346-5544	<a href="mailto:rjeffrey@specialolympicsva.org">rjeffrey@specialolympicsva.org</a>	<a href="http://www.specialolympicsva.org">www.specialolympicsva.org</a>
Washington	206-681-9363	<a href="mailto:dlenox@sowa.org">dlenox@sowa.org</a>	<a href="http://www.specialolympicswashington.org">www.specialolympicswashington.org</a>
W. Virginia	304-345-9310	<a href="mailto:john@sowv.org">john@sowv.org</a>	<a href="http://www.sowv.org">www.sowv.org</a>
Wisconsin	608-222-1324	<a href="mailto:kroach@specialolympicswisconsin.org">kroach@specialolympicswisconsin.org</a>	<a href="http://www.specialolympicswisconsin.org">www.specialolympicswisconsin.org</a>
Wyoming	307-235-3062 x12	<a href="mailto:pdowse@specialolympicswy.org">pdowse@specialolympicswy.org</a>	<a href="http://www.specialolympicswy.org">www.specialolympicswy.org</a>

PROGRAM	PHONE	EMAIL	Program Website
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<b>CANADA</b>			
Canada Office	647-826-4389	<a href="mailto:sbollenbach@specialolympics.ca">sbollenbach@specialolympics.ca</a>	<a href="http://www.specialolympics.ca">www.specialolympics.ca</a>
<b>Provincial Offices:</b>			
Alberta	780-415-1305	<a href="mailto:jbyrne@specialolympics.ab.ca">jbyrne@specialolympics.ab.ca</a>	<a href="http://www.specialolympics.ab.ca">www.specialolympics.ab.ca</a>
British Columbia	604-737-3079	<a href="mailto:dhowe@specialolympics.bc.ca">dhowe@specialolympics.bc.ca</a>	<a href="http://www.specialolympics.bc.ca">www.specialolympics.bc.ca</a>
Manitoba	204-925-5630	<a href="mailto:smundey@specialolympics.mb.ca">smundey@specialolympics.mb.ca</a>	<a href="http://www.specialolympics.mb.ca">www.specialolympics.mb.ca</a>
<i>Manitoba effective Oct</i>	<i>204-925-5630</i>	<a href="mailto:icampbell@specialolympics.mb.ca">icampbell@specialolympics.mb.ca</a>	
New Brunswick	506-455-0404	<a href="mailto:jastle@specialolympics.ca">jastle@specialolympics.ca</a>	<a href="http://www.specialolympics.nb.ca">www.specialolympics.nb.ca</a>
Newfoundland & Labrador	709-738-1923	<a href="mailto:trishw@sonl.ca">trishw@sonl.ca</a>	<a href="http://www.sonl.ca">www.sonl.ca</a>
NW Territories	867-446-2873	<a href="mailto:lynn@sonwt.ca">lynn@sonwt.ca</a>	<a href="http://www.sonwt.ca">www.sonwt.ca</a>
Nova Scotia	902-429-2266	<a href="mailto:greekmr@sportnovascotia.ca">greekmr@sportnovascotia.ca</a>	<a href="http://www.sons.ca">www.sons.ca</a>
Ontario	416-447-8326 x225	<a href="mailto:glennm@specialolympicsontario.com">glennm@specialolympicsontario.com</a>	<a href="http://www.specialolympicsontario.com">www.specialolympicsontario.com</a>
Prince Edward Island	902-368-8919	<a href="mailto:csheehan@sopei.com">csheehan@sopei.com</a>	<a href="http://www.sopei.com">www.sopei.com</a>
Quebec	514-843-8778 x223	<a href="mailto:nbeaulieu@olympiquesspeciaux.qc.ca">nbeaulieu@olympiquesspeciaux.qc.ca</a>	<a href="http://www.specialolympicsquebec.com">www.specialolympicsquebec.com</a>
Saskatchewan	306-780-9277	<a href="mailto:fmatt@specialolympics.sk.ca">fmatt@specialolympics.sk.ca</a>	<a href="http://www.specialolympics.sk.ca">www.specialolympics.sk.ca</a>
Yukon	867-668-6511	<a href="mailto:smichaud@specialolympicsyukon.ca">smichaud@specialolympicsyukon.ca</a>	<a href="http://www.specialolympicsyukon.ca">www.specialolympicsyukon.ca</a>
updated Apr 12, 2016			



PROGRAM	PHONE	EMAIL	Program Website
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<b>CARIBBEAN</b>			
<b>Country Offices</b>			
<b>Aruba (Nat'l Dir)</b>	297-593-9188, 279-583-2915	<a href="mailto:caicai_baseball_softball@hotmail.com">caicai_baseball_softball@hotmail.com</a>	<a href="http://www.specialolympicsaruba.org">www.specialolympicsaruba.org</a>
<b>Aruba (Chairperson)</b>	297-730-0414 (m), 297-522-7842 (o)	<a href="mailto:arturowerleman@gmail.com">arturowerleman@gmail.com</a>	
<b>Bahamas (Nat'l Dir)</b>	242-359-3558 (m), 242-601-8441 (h)	<a href="mailto:gilbert@specialolympicsbahamas.org">gilbert@specialolympicsbahamas.org</a> ; <a href="mailto:leroiwilliams59@yahoo.com">leroiwilliams59@yahoo.com</a>	
<b>Bahamas (Chairperson)</b>	242-477-0304 (m), 242-323-6000 (w)	<a href="mailto:amanda@specialolympicsbahamas.org">amanda@specialolympicsbahamas.org</a> ;	
<b>Barbados (Nat'l Dir)</b>	246-241-3544 (m), 246-426-9064 (o)	<a href="mailto:rudychapman@caribsurf.com">rudychapman@caribsurf.com</a> ; <a href="mailto:Olympics@caribsurf.com">Olympics@caribsurf.com</a>	
<b>Barbados (Chairperson)</b>	246-426-9064 (o), 246-230-0800 (m)	<a href="mailto:dmk@caribsurf.com">dmk@caribsurf.com</a>	<a href="http://www.specialolympicsbarbados.org">www.specialolympicsbarbados.org</a>
<b>Belize (Nat'l Dir)</b>	501-671-5641 (m), 501-607-8430 (o)	<a href="mailto:specialolympicsbelize@gmail.com">specialolympicsbelize@gmail.com</a>	<a href="http://www.specialolympicsbelize.org">www.specialolympicsbelize.org</a>
<b>Belize (Chairperson)</b>	501-203-1150 (o), 501-610-0526 (m)	<a href="mailto:candy.armstrongsobz@gmail.com">candy.armstrongsobz@gmail.com</a> , <a href="mailto:candyjarmstrong@gmail.com">candyjarmstrong@gmail.com</a>	
<b>Bermuda (Nat'l Dir)</b>	441-294-1514	<a href="mailto:kwoollery@chw.com">kwoollery@chw.com</a>	
<b>Bermuda (Chairperson)</b>	441-296-5665 x1020 (W), 441-292-0475 (H), 441-337-4961 (M)	<a href="mailto:alzuill@cedarbridge.doe.bm">alzuill@cedarbridge.doe.bm</a>	
<b>Bonaire (Nat'l Dir)</b>	599-525-8496 (m), 599-796-8496 (o)	<a href="mailto:sobonaire@gmail.com">sobonaire@gmail.com</a>	
<b>Bonaire (Chairperson)</b>	5997014271	<a href="mailto:annemariespecialolympics@gmail.com">annemariespecialolympics@gmail.com</a>	
<b>British Virgin Islands (Nat'l Dir)</b>	234-494-0668 (m), 284-499-2069	<a href="mailto:sailonbvi@surfbvi.com">sailonbvi@surfbvi.com</a>	<a href="http://www.specialolympicsbvi.org">www.specialolympicsbvi.org</a>
<b>British Virgin Islands (Chairperson)</b>		<a href="mailto:ross.munro@harneys.com">ross.munro@harneys.com</a> ; <a href="mailto:kimberly.mcewan@harneys.com">kimberly.mcewan@harneys.com</a>	
<b>Cayman Islands (Nat'l Dir)</b>	345-946-7624	<a href="mailto:soci@candw.ky">soci@candw.ky</a>	
<b>Cayman Islands (Chairperson)</b>		<a href="mailto:adrian.p.lynch@aon.com">adrian.p.lynch@aon.com</a>	
<b>Curacao (Nat'l Dir)</b>		<a href="mailto:boogiefromcur@gmail.com">boogiefromcur@gmail.com</a>	



PROGRAM	PHONE	EMAIL	Program Website
<b>Curacao (Chairperson)</b>	5999-466-1228 (o), 5999-565-7234 (m)	<a href="mailto:emrit.dindial@gmail.com">emrit.dindial@gmail.com</a>	
<b>Dominica (Nat'l Dir)</b>	<b>767-448-2282 (o)</b>	<a href="mailto:lahaut@cwdom.dm">lahaut@cwdom.dm</a>	
<b>Dominica (Chairperson)</b>	767-225-0521 (m), 767-448-3890 (o)	<a href="mailto:ainsworthirish99@hotmail.com">ainsworthirish99@hotmail.com</a>	
<b>Guadeloupe (Nat'l Dir)</b>	<b>590-590-910072</b>	<a href="mailto:I.M.P.ESPOIR@wanadoo.fr">I.M.P.ESPOIR@wanadoo.fr</a>	
<b>Guadeloupe (Chairperson)</b>	590-590-913725	<a href="mailto:kmoose@wanadoo.fr">kmoose@wanadoo.fr</a>	
<b>Guyana (Nat'l Dir)</b>	<b>592-623-4673 (M), 592-225-6340, 592-226-6247 (o)</b>	<a href="mailto:wiltonspencer638@yahoo.com">wiltonspencer638@yahoo.com</a>	
<b>Guyana (Chairperson)</b>	592-665-8285 (m), 592-231-5590 (h)	<a href="mailto:georgehughes86@yahoo.com">georgehughes86@yahoo.com</a>	
<b>Haiti (Nat'l Dir)</b>	<b>011-509-311-31154 (o), 011-509-3454-0281 (m), 011-509-375-05933</b>	<a href="mailto:jean_chevalier_sanon@hotmail.com">jean_chevalier_sanon@hotmail.com</a>	
<b>Haiti (Chairperson)</b>		<a href="mailto:rachel.pamelapierre@digicelgroup.com">rachel.pamelapierre@digicelgroup.com</a>	
<b>Jamaica (Nat'l Dir)</b>	<b>876-906-0752</b>	<a href="mailto:sojamaica@cwjamaica.com">sojamaica@cwjamaica.com</a> ; <a href="mailto:lornabell53@gmail.com">lornabell53@gmail.com</a>	
<b>Jamaica (Chairperson)</b>	876-906-0752 (o)	<a href="mailto:sojamaica@cwjamaica.com">sojamaica@cwjamaica.com</a>	
<b>Martinique (Nat'l Dir)</b>	<b>011-596-619-588-612-760</b>	<a href="mailto:maxmarie@wanadoo.fr">maxmarie@wanadoo.fr</a> ; <a href="mailto:p.regal@wanadoo.fr">p.regal@wanadoo.fr</a>	
<b>Martinique (Chairperson)</b>			
<b>Montserrat (Nat'l Dir)</b>	<b>664-491-5460 (m), 664-491-8767 (o)</b>	<a href="mailto:merle@galloway.ms">merle@galloway.ms</a> ; <a href="mailto:merle@tropicalmansion.com">merle@tropicalmansion.com</a>	
<b>Montserrat (Chairperson)</b>	664-495-2004 (m)	<a href="mailto:susan@tradewindsmontserrat.com">susan@tradewindsmontserrat.com</a>	
<b>St. Kitts &amp; Nevis (Nat'l Dir)</b>	<b>869-662-5453 (m), 718-285-0834 (h)</b>	<a href="mailto:iwblake@yahoo.com">iwblake@yahoo.com</a> , <a href="mailto:sostkittsnevis@gmail.com">sostkittsnevis@gmail.com</a>	
<b>St. Kitts &amp; Nevis (Board Chairperson)</b>	869-466-0038 (m), 869-465-6833 (h), 869-668-	<a href="mailto:claricecotton@hotmail.com">claricecotton@hotmail.com</a> , <a href="mailto:clarice.cotton@gmail.com">clarice.cotton@gmail.com</a>	
<b>St. Lucia (Nat'l Dir)</b>	<b>758-384-3469 (m), 758-468-4221 (o)</b>	<a href="mailto:juniaemmanuel@yahoo.com">juniaemmanuel@yahoo.com</a>	
<b>St. Lucia (Chairperson)</b>	758-486-0079 (m)	<a href="mailto:cledinc@hotmail.com">cledinc@hotmail.com</a>	
<b>St. Maarten (Nat'l Dir)</b>	<b>721-553-1273</b>	<a href="mailto:sharoncangieter@gmail.com">sharoncangieter@gmail.com</a> ; <a href="mailto:specialolympicssintmaarten@gmail.com">specialolympicssintmaarten@gmail.com</a>	
<b>St. Maarten (Chairperson)</b>	721-554-1130	<a href="mailto:minervarum@hotmail.com">minervarum@hotmail.com</a>	

PROGRAM	PHONE	EMAIL	Program Website
St. Vincent & Grenadines (Nat'l Dir)	784-458-4626 (o), 784-529-5897 (m)	<a href="mailto:nationaldirector@sosvg.org">nationaldirector@sosvg.org</a>	<a href="http://www.sosvg.org">www.sosvg.org</a>
St. Vincent & Grenadines (Chairperson)	784-494-555 (m), 784-457-5981 (h)	<a href="mailto:enallen@vincysurf.com">enallen@vincysurf.com</a>	
Suriname (Nat'l Dir)	011-597-455210 (o), 597-865-3463 (m)	<a href="mailto:capoua@hotmail.com">capoua@hotmail.com</a>	
Suriname (Chairperson)	011-597-877-2633 (m), 597-481-1841 (o)	<a href="mailto:edward.gessel@ebs.sr">edward.gessel@ebs.sr</a> ; <a href="mailto:e.gessel@nvebs.com">e.gessel@nvebs.com</a>	
Trinidad/Tobago (Nat'l Dir)	868-685-5689 (m)	<a href="mailto:ferdinandbibby@yahoo.com">ferdinandbibby@yahoo.com</a>	
Trinidad/Tobago (Chairperson)	868-735-0970 (m), 868-633-5521 (o), 868-330-3567 340-772-2277 (h), 340-	<a href="mailto:socandy02@gmail.com">socandy02@gmail.com</a> ; <a href="mailto:candillaberment@yahoo.com">candillaberment@yahoo.com</a>	
US Virgin Islands (Nat'l Dir)	643-0635 (m)	<a href="mailto:jlee0713@yahoo.com">jlee0713@yahoo.com</a>	
US Virgin Islands (Chairperson)	340-774-5299	<a href="mailto:arjengle@hotmail.com">arjengle@hotmail.com</a> ; <a href="mailto:archie@drcvi.org">archie@drcvi.org</a>	
Other			
Guam (Nat'l Dir/Volunteer)	671-687-6940	<a href="mailto:president@specialolympicsgu.org">president@specialolympicsgu.org</a>	



## 2017-2018 Moose Journalism Awards

# OFFICIAL CALL FOR ENTRIES

*DEADLINE FOR ENTRIES TO BE RECEIVED:*  
**4:30 P.M. CST, Friday, March 2, 2018**

► **Lodges/Chapters must have valid publication permit to enter contest! See \*Note below.**

Editors of Lodge/Chapter, Moose Legion, Higher Degree Council, and State/Provincial Association Publications are hereby formally invited to submit entries in competition for the 56th Annual Moose Journalism Awards, to be announced at the 2018 International Convention of the Moose Fraternity in New Orleans, LA.

The Moose Journalism Awards program seeks to encourage and motivate editors of all Moose publications, toward the achievement of consistently high journalistic standards in their newsletters—and, through such achievement, to enhance communication and shared information between Moose members and their Lodges, Chapters, Moose Legions, Higher Degree Councils, and Associations.

***\*NOTE: Lodge/Chapter publications are eligible for the Moose Journalism Awards competition ONLY if they hold a valid Moose Publication Permit (per requirement of the General Laws), UPDATED with EDITOR'S E-MAIL ADDRESS, or have sent a completed Publication Permit application to the Moose International Communications office that has been received by January 31, 2018. If you're unsure whether your lodge holds such an UPDATED permit, call 630-966-2229. Association, Moose Legion and Higher Degree Council publications do not require a permit, but are required to follow the permit requirement of mailing one copy of every issue of the publication to the Dept. of Communications, 155 S. International Drive, Mooseheart, IL 60539-1174.***

# RULES 2018 MOOSE JOURNALISM AWARDS

## General Excellence/Lodge & Chapter Publications

All entries in the General Excellence classifications will be evaluated by the Fraternity's International Communications Committee, on attractiveness of page layouts, readability of printing, quality of writing, effective use of photographs (where applicable), and comprehensiveness of content concerning Lodge, Chapter, and Fraternity-related news of interest to members — especially with regard to programs on membership production and retention.

1. **You must hold a valid Moose Publication Permit to enter contest. See \*Note on page 1 for instructions.**

2. **Categories based on male membership:** Those entering Lodge/Chapter Publications for competition need know only what their Lodge's male enrollment was as of the end of the last Moose fiscal year (April 30, 2017). They need only note that enrollment number (on the form on page 4 to be completed, detached and mailed), and we will take care of the rest. Your publication will then be judged against others in one of four enrollment categories:

- Lodges of 200 members or fewer
- Lodges of 201-400 members
- Lodges of 401-800 members
- Lodges of 801 or more members

Categories are not based on production method. It is up to you as Editor, and your Lodge and Chapter officers, to determine what resources of time, talent, funding and production equipment you feel you can devote to your newsletter – which will be judged against newsletters from Lodges of roughly your same size, and potential resources.

If you do not know what your Lodge's male enrollment was on April 30, 2017, ask your Administrator; if he does not know for sure, call us at 630-966-2229.

3. You must choose and send three consecutively dated hardcopies of each issues of your Lodge/Chapter publication for your entry. For example, the issues for Jan., Feb., and March—or whatever combination of consecutive issues (whether monthly, bimonthly or quarterly) that fall within the contest period of April 2017 through March 2018. This is required to show continuity of excellence.
4. Newsletters that are distributed solely via e-mail ARE eligible — BUT, hardcopies must be submitted, and entry MUST be marked “e-mail only publication.”
5. A Lodge/Chapter combination may not make more than one entry; i.e., may not send a Jan./Feb./Mar. three-issue entry to compete against another entry of April/May/June from the same Lodge/Chapter.
6. **Entries on which any officer's column appears routinely on page one of every issue will be DISQUALIFIED.**

## General Excellence/State & Provincial Association Publications

Association newsletters will be evaluated on the same criteria as Lodge/Chapter newsletters (see above), except that content will be evaluated on effectiveness of communicating appropriate information between the Lodges of the Association, and from leaders of the Association to Lodges/Chapters and members.

As with Lodge publications, editors of Association Publications must send one copy each of three consecutively dated issues for judging.

Any Moose Association District publication, or Association Activity Group (such as Moose Riders), that is entered into competition will be judged in the Association category.

## General Excellence/Moose Legion & Higher Degree Council Publications

Moose Legions and Higher Degree Councils must send one copy each of three consecutively dated issues of their actual publications. All Moose Legion and Higher Degree Council publications will be evaluated in one group.

## Best Editorial

*Beginning with this year's contest, we will have a category for an editorial on any topic, rather than only one as in year's past.*

An editorial differs from a news story in that it clearly states an opinion, cites facts supporting that opinion and explains why the opinion is held, and concludes by urging action—or change in belief—on the part of the reader.

1. The contest editorial must appear in a Moose publication (Lodge, Association, Moose Legion or Higher Degree publication) during the current contest period (in issues of publications dated on or before March 2018).
2. The editorial should be approximately 250-500 words in length.
3. The editorial must be bylined – written by a Lodge officer (an Association officer if appearing in an Association publication), a committee chairman, or the publication's editor.
4. The editorial should have an appropriate headline.
5. The Best Editorial entry, which must consist of one printed copy of the actual newsletter containing the editorial, **must be submitted in a separate envelope, which must be clearly marked “Best Editorial,” and must include the name of the author.**

## Best News Story

1. Write and publish a news or feature story about any Moose activity, event, or personality during the present contest period – April 2017 to March 2018.
2. The news story must be printed in your publication during the contest period, and be submitted as a direct clip from that printed publication.
3. The news story should be approximately 250-500 words in length.
4. If covering an event or activity, the news story should be written after the event or activity was held.
5. An appropriate headline must appear on the news story; the quality of the headline as well as the text will be evaluated.
6. The “Best News Story” **entry must be submitted to contest judges as a separate category (in a separate envelope) and marked “Best News Story,” with the name of the author indicated.** One printed copy of the actual pages of the publication containing the News Story must be submitted as an entry in the contest.
7. There need be no limit on the number of different stories that can be submitted from a given publication; however, each must be packaged and mailed as a separate entry.

**PLEASE NOTE:** A news story, for the purpose of this contest, can be either one that provides information to readers in a factual and objective manner involving events and activities of the Lodge/Chapter or of its individual members, or it can be a news feature that entertainingly relates a memorable event, or that profiles an interesting member, etc.







## 2017-2018 Moose Journalism Awards

### OFFICIAL CALL FOR WEBSITE ENTRIES

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*DEADLINE FOR ENTRIES TO BE RECEIVED VIA EMAIL:*  
**4:30 P.M., Friday, February 23, 2018**

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To enter, webmasters should send an email to Brenda Buschbacher ([bbuschbacher@mooseintl.org](mailto:bbuschbacher@mooseintl.org)), indicating which of three categories (Lodge/Chapter Websites, Association Websites, and Moose Legion/Higher Degree Websites) is being entered; the webmaster's name, any passwords; and the site address. Entries will be accepted up through February 23, 2018.

We will in turn then email the five members of the International Communications Committee with the address of every contestant website. Then, in the several weeks before they gather for judging, the Committee will review each site and evaluate it on the following criteria:

- **Ease of use and navigation**
- **Quality and usefulness of information**
- **Quality of writing and design**
- **Accuracy of content**
- **Not busy or crowded**
- **Freshness; frequently updated**
- **Originality; not just lifting from [mooseintl.org](http://mooseintl.org)**
- **Emphasis on fraternalism over beverage sales**
- **Advertising limited and in good taste**

Members of the Communications Committee will then rank and select a First Place Award, Second Place Award and Honorable Mention Awards to be announced at the 2018 International Convention in New Orleans, LA.