

Subject: 180425 Official Communication - End of Yr Cklist; First Resp/Act Mil Prog Ends April 30, 2018;A New Year A New Beginning; 2018 VV of the Yr Opens;Last Chance to Honor Comm Heroes

Official Communication for April 25, 2018

End of Year Checklist ✓

- **Blanket Dispensation to All Lodges/Chapters From General Governor's/Grand Chancellor's Office**
 - The General Governor's/Grand Chancellor's Office has issued a blanket dispensation to all lodges and chapters wishing to conduct an additional membership meeting in April for the sole purpose of voting on new candidate applications for Moose membership. **** Moose Legion new Applicants must attend a conferral****
 - If a lodge/chapter chooses to implement an additional meeting, it must take place on or before Monday, April 30th, 2018 and a quorum, as defined in the General Laws, must be present. No other business may be conducted during this meeting.
- **Members With April 30, 2018, Expiration Dates Are Counted As Active Members For Year-End Totals**
 - As Lodges, Chapters and Moose Legions are contacting unpaid members to reactivate their memberships prior to the April 30th Moose – Honoring Community Heroes campaign year end, keep in mind all members who expire on April 30, 2018 will be counted as Active Members. Efforts to reactivate expired members should **focus on those members with a March 31, 2018, or earlier (2/29/18, 1/31/18, 12/31/17...) expiration date.**
- **Verify all applications in "Accepted" Status have been enrolled**
 - Any applicants presently in your LCL.net that both remitted dues and received a favorable vote of the membership, not previously transmitted with an enroll date, must be immediately transmitted to Moose International **using today's date as the enroll date.**
 - Chapters must ensure that an appropriate ballot date is also transmitted.
- **Online Dues Payment Is The ONLY Method Left To Ensure Expired Members Are Reactivated Prior To April 30th**
 - There is no longer time to mail in an expired member's dues payment and be certain that they will be moved to "active" member status prior to the April 30, 2018 fiscal year end. Members desiring to return to active status in time to be counted toward a Lodge, Chapter or Moose Legion's active member count at April 30th should go on line to pay their dues. **Successful online payments received through 9:59 PM Central Time on Monday, April 30, 2018, will be**

counted as active members in determining final active member counts for 2017-2018 year.

- **Member Services Staff Not available Saturday, April 28th or Sunday, April 29th**
 - Normal processing will still be in place over the weekend
 - Applications will need to be entered on Sunday and enrolled on Monday to be included in April 30th active member count
 - Any questions over the weekend, please contact your Territory Manager for assistance
- **Special Monday, April 30 Application And Enrollment Processing**
 - One additional application transmission process (sweeper) will be done at 12:00 PM Central Time on April 30th
 - Any new or former member applications received by a Lodge, Chapter or Moose Legion must be transmitted, error free, to Moose International **before 12:00 PM on Monday, April 30, 2018** if the Lodge, Chapter or Moose Legion intends to report them as enrolled prior to 10:00 PM Central Time on April 30, 2018.
 - Moose International will process transmitted applications at NOON Central Time. As a result, Lodges, Chapters and Moose Legions will **NOT be able to transmit application or enrollment information** from LCL.Net to Moose International **from 12:00 PM to 12:30 PM Central Time.**
 - Applications will need to be entered before Noon on Monday **and enrolled** after the mid-day application transmission Monday, after 12:30 Central Time to be included in April 30th active member count. ****Remember you must transmit the application back to Moose International in order for the member to be counted as enrolled**
- **Extended Hours – Assistance Available via Member Services**
 - The Member Services Department will be **open between 8:00 AM – 6:00 PM Central Time on April 30, 2018** to assist you with any needs, including taking last minute payments for dues. The Member Services Department can be reached at (630) 906-3658.

First Responder/Active Military Program Ends April 30, 2018

This is your final opportunity to invite your family and friends into the fraternity that have occupations that fall under the first responder/active military program. Take advantage of the time left to invite those that could make your lodges grow and prosper. April 30th is the final day to accept applications under the First Responder/Active Military program. All applications received after this date should include the application fee along with one year of membership dues.

A New Year – A New Beginning

May 1, 2018 begins a new year and a chance to start fresh!! Our annual membership campaign, ***Moose On a Mission*** will be filled with opportunity to make our Fraternity grow and prosper. Campaign materials are being mailed today for all Lodges and Moose Legions.

Chapter information will be mailed the first of May. Please check out the new campaign materials on our website, www.mooseintl.org. Where will your mission take you?

2018 “Valued Veteran of the Year” Nomination Opens May 1st 2018

It is now time for the Valued Veteran of the year to be selected. The instructions and nomination form are on the Moose International website on the Valued Veterans page.

Please note that this **MUST** be done in the “ADMIN” menu, similar to the way the “Moose of The Year” is selected. **As a reminder, only ONE Valued Veteran will be honored within the lodge/chapter. If the honoree is a man; the Lodge is responsible for reporting the Valued Veteran. Or, if the honoree is a woman; the Chapter is responsible for reporting the Valued Veteran.**

To Report Your “Valued Veteran of the Year” Honoree in ADMIN:

- First, **ensure that the veteran has already been identified as a Valued Veteran** in their membership record. They cannot be selected in the ADMIN screen as the honoree without having done this first. To verify this, you can call Member Services at (630) 906-3658.
- **Login to your ADMIN screen** as you normally would do.
- **Place your mouse-pointer over “Forms”** on the menu bar.
- **Left-Click on “Awards”** for “Valued Veteran of the Year;”
 - then **select your Valued Veteran’s name** in the “member” drop down screen.
- Once your “Valued Veteran of the Year” is selected, **click “Save”**, and your request will automatically be submitted to Moose International.

Please note that, in our established system, we are unable to generate this special certificate for a “Valued Veteran of the Year” through any other method outside of ADMIN (i.e. by E-mail, or by phone). **Failure to indicate the “Valued Veteran of the Year” via ADMIN, will result in a “Valued Veteran of the Year certificate” NOT being generated for this member.** *Special requests for these certificates to be generated outside of ADMIN will not be accepted.

If any of your members need assistance getting identified as a Valued Veteran in their membership record:

- They can simply call our **Member Services Department at (630) 906-3658.**
- Administrators and Recorders can also opt to call Member Services on behalf of their members, or email their names and membership numbers to the **Help Desk at: helpdesk@mooseintl.org.**
- To be honored in the upcoming November recognition ceremonies, members must be identified no later than 9/30/18.

Pins and certificates of appreciation for all of your Valued Veterans identified between 3/1/18 – 9/30/18 will be sent to Administrators and Recorders by the last week of October to be presented in the November Semi-Annual Recognition Ceremony.

- **Lodge Administrators** will receive all certificates and pins for newly identified LOOM veterans;
- **Chapter Recorders** will receive all pins and certificates for all newly identified WOTM veterans
- **Please work closely together** to ensure that all veterans in the lodge *and* your affiliated chapter are recognized in the same recognition ceremony this coming November.

- If you host your November recognition ceremony between November 4th – 10th, this will count as one of your four required Member Retention events.

Thank you, very much, for all that you are doing for your lodge's Valued Veterans!

Last Chance to Honor Community Heroes

Catalog Sales has slashed their prices on all Honoring Community Heroes merchandise. Get your supply of the 2017-2018 campaign items at half of the original price. Supplies won't last long, so order today! Contact Catalog Sales at 630.966.2250, catalogsales@mooseintl.org or shop online at <http://shopmoose.mooseintl.org/Our-Products/Honoring-Community-Heroes>

Clearance



MC17
Men's Royal Blue Performance
Polo Shirt, Embroidered Logo,
100% Polyester

S - XL ~~\$23.00~~ \$11.50
2XL - 5XL ~~\$28.00~~ \$14.00



WT17-4
Silver Charm
~~\$3.00~~ \$1.50



WT17
Women's Silver Performance
Polo Shirt, Embroidered Logo,
100% Polyester

S - XL ~~\$23.00~~ \$11.50
2XL - 4XL ~~\$28.00~~ \$14.00



WT17-9
Green Tree Pin
~~\$3.00~~ \$1.50



WT17-10
Hero Pin
Red/Blk/Gold
~~\$3.00~~ \$1.50



WT17-2
Silver Rose Pin
~~\$6.00~~ \$3.00



1/2
Price

WT17-3
Silver Rose Pendant
~~\$6.25~~ \$3.00

Limited Quantities Available
Subject To Prior Sales

All Orders Subject To
Shipping And Handling

Downloaded from www.virginiamoose.org

Clearance



WT17-6
Hanging Bath Organizer
with 2017 Theme Charm
Assorted Colors
~~\$12.00~~ \$6.00



WT17-12
Magnetic Memo Holder
Assorted Colors
~~\$2.00~~ \$1.00



WT17-11
Stylus Pen
Assorted Colors
~~\$0.89~~ \$0.45



WT17-7
Scan Safe Wallet with
2017 Theme Charm
Assorted Colors
~~\$14.00~~ \$7.00

1/2
Price



WT17-8
Scan Safe Crossbody Bag
with 2017 Theme Charm
Assorted Colors
~~\$14.00~~ \$7.00

Limited Quantities Available
Subject To Prior Sales

All Orders Subject To
Shipping And Handling

Posted: 4/25/2018



THE 2018 V.V.O.Y. HONOR - OVERVIEW & INSTRUCTIONS

The objective of the “Valued Veteran of the Year” award is to bring special honor and recognition to one extraordinary Valued Veteran from a Lodge and its affiliated Chapter. **The selected Valued Veteran should be the ultimate example of a Moose member serving others.** All nominees must have been identified as a Valued Veteran in their membership record and be a member in good standing with the Lodge or Chapter.

While veterans’ accomplishments in the military are respected and revered, in *this particular* honor they play a secondary role to the accomplishments of the nominees’ efforts in their communities, beyond their military service -- *through the Moose*. Therefore, **special consideration should be given for efforts made in the veterans’ civilian lives during the prior fiscal year, from May 1, 2017 – April 30, 2018.**

***IMPORTANT NOTES:** Only one “Valued Veteran” among all male and female veterans in a Lodge and its affiliated Chapter shall receive this special honor each fiscal year – not one from *each* fraternal unit. Any active member in good standing can submit a nomination for any Valued Veteran member that belongs to the same Lodge or affiliated Chapter. (i. e. LOOM members can nominate WOTM members and vice versa).

OVERVIEW OF THE V.V.O.Y. PROCESS

1. **Make nomination forms available** to Lodge & Chapter membership **no later than May 1, 2018;**
2. Instruct members to evaluate nominees based on their **overall community service efforts conducted through the Moose between May 1, 2017 – April 30, 2018;**
3. The Lodge’s Heart of the Community Chairman (or other designated Official) **collects all LOOM & WOTM nomination forms no later than 7/31/18;**
4. **The Lodge/Chapter V.V.O.Y. Voting Committee should be formed.** This committee should be comprised of any combination of the Lodge Officers, the LOOM Heart of the Community Committee, the WOTM Chapter Officers, and the WOTM Community Service Committee.
5. **The V.V.O.Y. Voting Committee’s vote must occur no later than 8/31/18;**
6. **Submitting Results** - The name and Moose ID # of the newly selected “Valued Veteran of the Year” must be **submitted to Moose International no later than 9/1/18;** (*Instructions to be released soon.)
7. **V.V.O.Y. Certificates will be sent out to the Lodges** in late October, 2018, to be presented at the semi-annual Fall Recognition Ceremony in November (to occur on or near Veteran’s Day).

THE 2018 V.V.O.Y. AWARDS CEREMONY

1. **The 2018 November Valued Veterans Fall Awards Ceremony** – This, one of two semi-annual Recognition Ceremonies, should occur **on or near Veterans Day, 2018.** The “Valued Veteran of the Year” will be presented with a special certificate, and all new Valued Veterans identified between 3/1/18 – 9/30/18 will receive their V.V. lapel pin and Certificate of Appreciation. This ceremony can be counted towards one of the lodge’s Member Retention events **if held between November 4-10, 2018.**

QUESTIONS? Call/Email Member Services at **(630) 906-3658 / helpdesk@mooseintl.org.**



“VALUED VETERAN OF THE YEAR”



2018 V.V.O.Y. NOMINATION FORM – (Due to the Lodge by 7/31/18)

The *Valued Veteran of the Year* Should Be The Ultimate Example of a Moose Member Serving Others.

“Moose Members Serving Then.... and **NOW!**”

V.V. NOMINEE: (First) _____ (Last) _____ (Surname) _____

V.V. NOMINEE’s MOOSE MEMBER ID#: (*REQ’D) _____ MEMBER OF: (LOOM / WOTM)

PRESENTING LODGE NAME _____ FRU # _____ FRU St/Prov. _____

* The nominee must be an active member in good standing and identified as a ‘Valued Veteran.’

* Civilian community service efforts through the Moose are weighted more heavily than military accolades.

COMMUNITY SERVICE EFFORTS

Moose “HEART OF THE COMMUNITY” INITIATIVES THIS VALUED VETERAN SERVED. PLEASE SPECIFY:

1. Moose Heart of the Community “CORE/PRIMARY” INITIATIVES served by Veteran (*Mooseheart/Moosehaven, Tommy Moose, Youth Awareness External Veteran’s Programs, Safe Surfin’, Special Olympics*).

2. Heart of the Community “COMPANION/SECONDARY” INITIATIVES served by Veteran (*Make-A-Wish-Big Brothers/Sisters, Emerg.Services, DARE/Red Ribbon, Salvation Army, Scouts, Youth Sports*)

3. LOCAL EFFORTS in the community served by Veteran, *on behalf of the Moose*

4. LOCAL EFFORTS in the community served by the Veteran, *done outside of the Moose.*

SERVING OTHERS - SPECIAL CONSIDERATIONS

THIS HONOR IS ABOUT SERVING OTHERS BEYOND THE MILITARY, PARTICULARLY THROUGH THE MOOSE FRATERNITY. DESCRIBE WHY YOU FEEL THIS VALUED VETERAN STANDS OUT 'ABOVE AND BEYOND' THE REST?

MILITARY CAREER

CAMPAIGNS, ERAS, TOURS, HONORS/ACHIEVEMENTS & AWARDS

BRANCH SERVED: _____

DATES SERVED: (Enlisted) _____ / _____ / _____ (Discharged) _____ / _____ / _____

ERA(S) / TOUR(S) SERVED: _____

MILITARY HONORS & AWARDS: (*Not as heavily weighted as civilian community service efforts).

For The Lodge HOC Chairman: Collect all nomination forms **by 7/31/18**. Copy each & attached to a single ballot sheet containing all LOOM & WOTM nominees' names. This packet should then be copied & distributed to each member of the lodge's Voting Committee. The vote should take place **no later than 8/31/18**.