Official Communication for July 3, 2019

Moose International Offices Will Be Closed Thursday, July 4, 2019, in Observance of Independence Day.
The offices of Moose International will close at 4:30pm Central Time today and reopen at 8:00am Central Time on Friday, July 5th.

2019-2020 Moose of the Year Selection (Lodges only) – Deadline this Friday, July 5, 2019
This program recognizes each Lodge’s selection of its most outstanding lodge member as their Moose of the Year. Since ALL active members of the Order may be considered as a Lodge's Moose of the Year nominee, it is our belief that no Lodge has an excuse to not participate in this recognition program. Submitting a timely Moose of the Year is one of the criteria for a Lodge to earn the Premier Lodge Award.

The Moose of the Year is selected by the Lodge’s Junior Past Governor, serving as Chairman, and at least three other Past Governors of the Lodge. If three (3) active Past Governors are not available, the Governor may appoint other Lodge Officers to the selection committee. Additionally, if the Junior Past Governor is not available to serve as Chairman, the Governor may appoint any Past Governor of the Lodge to serve in this capacity. The Moose of the Year selection should be based upon the member’s overall record as a Moose during the past year,
with particular attention paid to his membership efforts, his support of Moose Charities and his contributions to his Lodge and community.

**Electronic Submission.** The Lodge’s Moose of the Year selection will be submitted to Moose International electronically, via the Admin Menu. **On-line entry is open, via the Admin menu and submissions are being accepted through Friday, July 5, 2019.**

As a reminder, Lodges are required to submit a Moose of the Year nominee as part of the criteria for the Premier Lodge Award.

**Premier Lodge Award and Leadership Award appeals now being accepted**

If your lodge was not among the 257 Premier Lodge Award recipients announced at the International Moose Convention in Las Vegas, and you feel the lodge should have qualified to receive a Premier Lodge Award, you may request via e-mail, to have the lodge’s award eligibility reviewed. Requests for review **must be received on, or before, Wednesday, July 24, 2019.** The Premier Lodge Award is a criteria to earn the Leadership Award. Governors and Administrators whose lodges earned the Premier Lodge Award may request a review of their Leadership Award status in the same manner.

Appeals should be sent to kthompson@mooseintl.org. E-mailed requests for review must be sent from the Lodge’s official “mooseunits.org” e-mail address and response will be made back to that e-mail address. Supporting documentation must accompany all requests for review of Premier Lodge Award eligibility.

A listing of lodges earning the Premier Lodge Award and Administrators and Governors earning the Leadership Award are found on our website, under Loyal Order of Moose/Recognition programs.

**2019-20 Lodge Grant Application Period begins Monday, July 8**

The Supreme Council has again extended the Lodge Grant Program, dedicating funding of $1,000,000 in renovations and repairs for lodges in need for 2019-20. **Lodges can begin applying on July 8th, with the final date for submitting an application being the close of business on August 9th.** No extensions will be granted. The process will be the same as last year, with access to the application automatically appearing within the Moose Admin section on the website starting July 8th. Only those lodges represented at the 2019 International Moose Convention will be eligible however.

New this year is the ability to apply for outdoor smoking accommodations since Moose delegates approved a General Laws amendment to restrict smoking within the lodge home at the 2019 International Moose Convention. Additionally, cleaning and replacement costs (ceiling tiles, paint, carpeting, etc.) associated with lodges transitioning from smoking to non-smoking will also be considered.

On all grant applications, please make sure to include specific costs from bids received from contractors or service/product providers. Lodges should start gathering bids prior to July 8th in order to be ready for the application process. **Complete guidelines for the 2019-20 Lodge Grant Program can be found in the Programs and Events section of the Moose International website (www.mooseintl.org).**
A message from Human Resources, Moose International

Current Moose International Employment Opportunities:

Assistant General Governor – Moose International

If interested, submit resume and letter of interest detailing history Moose membership and qualifications to:
Barbara Irving, CHRO, Moose Intl.  birving@mooseintl.org

Double Moose Rewards Points for Training During April, May, June and July
Moose International is offering double Moose Rewards points for officer training during April, May, June and July. Complete any Instructor led class or complete an on-line training class and you will receive double Moose Rewards points. This is the perfect time for new officers to attend the required officer classes and get double Moose Rewards points too! Attached is a flyer that can be printed and shared with your membership.

Dinner is served.....
Is your Lodge or Chapter hosting an important dinner event like volunteer appreciation or a Pilgrim ceremony? Do you open your dining room for weekly or nightly meals? If so, then look towards Catalog Sales for all your table setting needs. We have drink coasters, dinner napkins, beverage napkins, and placemats. All of our paper goods are newly designed with The Heart of the Community Moose Logo and are available at great prices. Don’t serve dinner? That’s ok. Purchase coasters and beverage napkins for the bar, to show your members that little extra personal Moose touch. Contact Catalog Sales to order your table settings today. 630.966.2250 or email at catalogsales@mooseintl.org.
Moose
THE HEART OF THE COMMUNITY
TABLE SETTING

To Place Order:
Email: Catalogsales@mooseintl.org
Call: 630.966.2250
Fax: 630.859.3505

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*Actual shipping charges incurred by buyer
April/May/June/July Bonus Points Offer*

Earn points for helping the Moose grow and prosper, then redeem your points for valuable awards, gifts and experiences.

Moose International is offering double points for officer training during April/May/June/July. Complete any Instructor led class or complete an on-line training class and you will receive double Moose Rewards points. This is the perfect time for new officers to attend the required officer classes and get double Moose Rewards points too!

Please visit the Moose Rewards page, www.mooserewards.org, for the complete set of official rules and information.

*Moose Rewards for officer training are only given every 30 months; therefore if classes are taken within this time frame no Moose Rewards points are given.

Questions? Contact Member Services at 630-906-3658.

www.mooserewards.org
GENERAL SUMMARY:
The Assistant General Governor is responsible for assisting the General Counselor/General Governor in the interpretation of and compliance with the Constitution and General Laws of the Order and Moose International policies.

ESSENTIAL JOB FUNCTIONS:
- Interprets laws of the Order and applies them to lodges, chapters, officers, members, associations and Moose International staff.
- Assists with the compliance of the Order’s laws, policies and procedures including mandatory insurance requirements and collaborates with the Grand Chancellor regarding Women of the Moose related issues.
- Provides General Governor with status reports and informs General Governor of significant issues or situations involving non-compliance with General Laws necessitating intervention by the General Governor’s office.
- May assist in initiating and drafting amendments to the Order’s laws which reflect changing conditions, trends, and organizational strategies and initiatives: facilitates internal draft review and participates in approval process through Judiciary Committee, Supreme Council and fraternal membership.
- Assists in approving association by-laws, ensuring association compliance with fraternal laws.
- Receives and evaluates requests for fraternal dispensations - real estate matters (e.g., sales; leases; improvements; new construction; mortgages), investment and reduction of lodge savings, purchase of personal property, contracts, activities and events involving the public, etc.
- Receives and addresses the handling of complex or unique complaints from members and fraternal units (either independently or in conjunction with the General Governor and/or the Membership Department); refers investigational support to fraternal regional management and oversees resolution as appropriate.
- Works closely with Moose International staff to assist and educate fraternal units, officers and members in reference to the laws, policies and procedures and to investigate and resolve complaints.
- Plans, drafts, edits and recommends articles for Moose publications to inform, educate, and promote understanding of current and changes laws and policies of the Order.
- Represents the organization at official visitations on behalf of Moose International upon request.
- Other responsibilities as assigned.

PHYSICAL AND MENTAL REQUIREMENTS:
- Excellent written and verbal communication skills, including speaking before large groups.
- Ability to comprehend complex ideas, develop solutions to problems and analyze data.
- Ability to successfully handle multiple tasks and projects simultaneously.
- Ability to work in a fast paced environment and handle multiple tasks in a changing organization.

MINIMUM REQUIREMENTS:
- A loyal team player.
- Able to maintain confidentiality of sensitive information.
- Knowledge of General Laws and Moose International policies.
- Knowledge of Moose fraternal organization - its structure, leadership, history, rules, and formal/informal relationships within Moose International, Inc. and its subsidiaries, subordinate units and related organizations.
- Experience working with volunteers.
- Excellent organizational and interpersonal skills, and detail oriented.
- Working knowledge of Windows XP and Microsoft Office products including Excel and PowerPoint.

COMPENSATION AND BENEFITS:
- Compensation doq
- Full benefits in the first of the month following doh: free life/ad+d, short/long term disability, EAP, paid vacation, PTO and holidays, voluntary medical, dental, vision, life, critical illness, accident and FSA.

If interested, submit resume and letter of interest detailing history Moose membership and qualifications to: Barbara Irving, CHRO, Moose Intl. birving@mooseintl.org

Interviews will be arranged for those qualified until the position is filled. Don’t delay submitting interest.