

Subject: 190918 Official Communication-MI US Bank CC for LODGE USE; Ddline for Elgin Fall Wkshp; 4 New Short Term Camp Posters Avail On Website; 2020 MI TX Hldm;Message From MI HR;Mbr Reten Wk; Catalog Sales

Official Communication for September 18, 2019

Moose International endorses U.S. Bank Credit Card (Master Card or Visa) for Lodge use

Moose International has partnered with U.S. Bank to offer the Community Card, a business credit card that is designed specifically for nonprofits. The Moose International endorsed Community Card:

- does not require a personal guarantee
- Is a pay-in-full product, so no interest charges
- Simplifies expense management by replacing checks and/or cash.

Apply today! Application is attached along with a flyer that covers more details. The application requires proof of legal ID (e.g., Secretary of State Filing, etc.) and the lodges most recent years financials or tax returns (plus interim financials if older than 5 months).

Applications and questions can be sent to communitycard@usbank.com

Deadline for Elgin, IL Fall Membership Workshop is Today

Today is the deadline to register for the Regional Membership Workshop, in Elgin, Illinois.

Workshops cover topics such as new trends, retention strategies, member study results, and more. Registration is free for these one-day, interactive sessions and both men and women can sign-up today. See attached form for additional information.

Scheduled workshops include:

- September 21st – Elgin, IL Lodge #799
- October 19th – Cheyenne, WY Lodge #257
- November 2nd – Sellersville, PA Lodge #1539
- November 3rd – Winter Haven, FL Lodge #1023
- November 16th – Vicksburg, MS Lodge #1581

Four New Short Term Campaign Posters Available On Website

The Membership Department has a supply of various short-term campaigns, including four new posters, for your use on the Moose International Website. These are suitable for the Loyal Order of Moose and also the Women of the Moose. These can be found under the Members' Portal, Member Information/Campaigns, Short-Term Campaigns, Monthly Promotions. Start rewarding your sponsors today!

2020 Moose International Texas Hold 'Em Tournament Registration is Open

Registration for the 2020 Moose International Texas Hold 'Em tournament is open in the Members Area under the Sports tab. Both the online and mail-in registration is available. If you register before October 1st 2019, you will receive 1,000 Moose Rewards points. **Are you in?**

A message from Human Resources, Moose International

Current Moose International Field Employment Opportunities:

Territory Manager Position for the following locations:

West Coast Region – Territory No. 42* Washington-North Idaho-Alberta and British Columbia

* This TM position requires the individual to have a valid Passport for travel between U.S. and Canada.

Deadline to submit: Until positions filled

Interested parties should submit their Professional and Moose resumes', and submit a letter of interest, making certain to answer the following questions:

- Why are you interested in this Territory Manager position?
- What do you believe you will be able to contribute to the Fraternity if hired?

Submissions should be addressed to Dave Smoot, Assistant Director – Field Operations, Membership Department at Moose International; email to: dsmoot@mooseintl.org

Please note: An Associate's or Bachelor's Degree in Business Administration, Accounting or Finance are a preference for all field positions, but not required with documented on-the-job experience.

For more detailed information: visit employment opportunities at www.mooseintl.org



Member Retention Week, November 3 – 9, 2019

Member Retention Week materials **are now available** on our website and can be accessed through Forms & Documents/Membership/Member Retention Week Materials. Printed materials will not be mailed automatically, but are available, upon request, by contacting Member Services at 630.906.3658 or memberservices@mooseintl.org. This week long program should be embraced by the membership, as it is their week to focus on the fraternal aspects of the fraternity. Remember, four events held during this week will make your lodge/chapter eligible for cash prizes!

Let's Talk Liquor Portion Control

Control the amounts of liquor being served to your moose members with Moose Posi-Pours. Posi-Pours help reduce over-pouring, which in turn saves money on high priced liquor and helps create a more responsible drinking experience. They are easy to clean, affordable, and are available in 5 preset sizes ranging from 7/8 oz. to 1 ½ oz. Available by the dozen, get your Posi-Pours today from the Catalog Sales Department.....email Catalogsales@mooseintl.org, call 630.966.2250 or order online <https://shopmoose.mooseintl.org/Posi-Pourer-2000-Liquor-Control-12-per-set-164>

Attend A Regional Membership Growth & Retention Workshop!

This fall, Moose International's Membership Department will be conducting a series of regional workshops to discuss recruitment and retention challenges, as well as methods to address common issues expressed by Lodges and Chapters throughout the Fraternity.

Scheduled workshops include:

- September 14th – Richmond East, VA Lodge #1947
- September 21st – Elgin, IL Lodge #799
- October 19th – Cheyenne, WY Lodge #257
- November 2nd – Sellersville, PA Lodge #1539
- November 3rd – Winter Haven, FL Lodge #1023
- November 16th – Vicksburg, MS Lodge #1581

What you will learn from attending:

- New programs to help attract and retain members and make your lodge more profitable.
- Marketing ideas for the fraternity.
- Strategies for retaining members through a monthly program of communication, programming, and activity tracking.
- Review of the all new Online Mobile Application.
- Communicating the value of the Moose to potential members.
- Best membership practices from around the Fraternity.

Details:

- All interested Loyal Order of Moose or Women of the Moose members are invited to participate.
- There is no fee to attend.
- You may attend any workshop on the schedule, regardless of your location.
- All workshops run from 10:00am – 3:00pm, allowing most individuals the option of driving in and out the same day.
- A working lunch is provided by each Lodge at a cost of \$8.00 per attendee. Cash will be collected at the Lodge the day of each workshop.
- All workshops are business casual-to-casual dress.
- Sessions are meant to be interactive between participants and presenters. Please bring questions and suggestions.
- Please check the Lodge websites for any evening activities prior to or following the workshops.
- RSVP's are required to attend in order to allow for the proper amount of materials and food.
 - **Email the following information to the appropriate address below:**
Membership Growth & Retention workshop (followed by):
Your name; MID#; Lodge/Chapter #; Lodge/Chapter office you hold (if any); names of others accompanying you; a contact phone #; and an email address
 - For Richmond East: lmeade@mooseintl.org (RSVP Deadline: Wednesday, September 11th)
 - For Elgin: sbaikie@mooseintl.org (RSVP Deadline: Wednesday, September 18th)

- For Cheyenne: bcavanaugh@mooseintl.org (RSVP Deadline: Wednesday, October 16th)
- For Sellersville: bpowell@mooseintl.org (RSVP Deadline: Wednesday, October 30th)
- For Winter Haven: rsaindon@mooseintl.org (RSVP Deadline: Wednesday, October 30th)
- For Vicksburg: lriddler@mooseintl.org (RSVP Deadline: Wednesday, November 13th)

Questions? Please email the contacts above for information pertaining to a specific site.

A simpler way to manage your expenses.



Moose International and U.S. Bank have partnered to offer your lodge the Community Card.

Designed specifically for nonprofits, the U.S. Bank Community Card provides a simpler way to run your lodge's financial operations, while giving you the option to earn cash back:



NO PERSONAL GUARANTOR

The organization holds responsibility



NO INTEREST CHARGES

You must pay your balance¹ in full each month

- **Earn 1% cash back²** — pay a \$99 annual fee¹ or choose the no rewards version with no annual fee¹. No spend hurdle or cap on rewards!
- **Free** employee cards¹
- **Consolidated statements** with one statement that shows all charges, grouped by cardholder, for simplified bookkeeping and faster reconciliation than checks.



Application is subject to credit approval and the following documentation will need to be provided:

- Your most recent year of financials or tax returns
- Personal identification
- Proof of business certification (e.g., article of incorporation or Secretary of State filing documentation)

Also available as a Visa[®] card.

Account must be open and in good standing to earn and redeem rewards and benefits. Upon approval, refer to your Cardmember Agreement for additional information.

1. U.S. Bank World Elite Mastercard Community Card (Rewards): This is a pay in full product, all charges made on this card are due and payable by the payment due date shown on your periodic statement. Cash Advance fee: 4% of each advance amount, \$10 minimum. Convenience Check fee: 4% of each check amount, \$10 minimum. Cash Equivalent fee: 4% of each cash amount, \$20 minimum. Balance Transfer fee: 4% of each transfer amount, \$10 minimum. The annual fee is \$99. Foreign Transaction fee: None. We may change fees, and other Account terms in the future based on your experience with U.S. Bank National Association and its affiliates as provided under the Cardmember Agreement and applicable law. **U.S. Bank World Elite Mastercard Community Card (No Rewards):** This is a pay in full product, all charges made on this card are due and payable by the payment due date shown on your periodic statement. Cash Advance fee: 4% of each advance amount, \$10 minimum. Convenience Check fee: 4% of each check amount, \$10 minimum. Cash Equivalent fee: 4% of each cash amount, \$20 minimum. Balance Transfer fee: 4% of each transfer amount, \$10 minimum. The annual fee is \$0. Foreign Transaction fee: None. We may change fees, and other Account terms in the future based on your experience with U.S. Bank National Association and its affiliates as provided under the Cardmember Agreement and applicable law.

2. Cash back can be redeemed as a deposit into your U.S. Bank deposit account (checking, savings or money market) or as a statement credit, or as a U.S. Bank Rewards Mastercard® Card. \$25 minimum redemption required. Please refer to your Rewards Program Rules for additional information. Rewards are earned on eligible net purchases. Net purchases are purchases minus credits and returns. Not all transactions are eligible to earn rewards, such as Advances, Balance Transfers, and Convenience Checks. You may not redeem Points, and you will immediately lose all of your Points, if your Account is closed to future transactions (including, but not limited to, due to Program misuse, failure to pay, bankruptcy, or death). Points may be redeemed for cash back in the form of a statement credit or deposit to a U.S. Bank checking or savings account only. Points expire five years from the end of the quarter in which they are earned. Upon approval, see your Cardmember Agreement for details. Certain terms, conditions and exclusions apply. Subject to credit approval.

The creditor and issuer of these cards is U.S. Bank National Association, pursuant to a license from Visa U.S.A. Inc. or Mastercard International Incorporated. Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.
©2019 U.S. Bank

U.S. Bank Mastercard® Community Card Partnership Application

THIS PAGE MUST BE COMPLETE FOR THE APPLICATION TO BE PROCESSED.

Fax to: 866.509.6772

PAGE 1 of: _____

Fax or mail completed application (pages 2 and 3), this completed checklist and all requested documentation
Mailing address: Cardmember Service, P.O. Box 6369, Fargo, ND 58125-6369

FROM:

Location Code: _____

My Organization is... Non-Profit

Here are examples of classification:

Non-profit: Not-for-profit organizations with proven financial stability, including:

- Religious organizations
- Foundations
- Social services
- Cultural groups
- Education institutions
- Other tax-exempt organizations

I have included:

Application:

- Application is signed by an officer of the Organization (President, SVP, VP, CEO, CFO, etc.)
- Application is complete and contains all required information
- Organization legal name on the application exactly matches the organization legal name on the proof of legal ID and financial statements provided

Proof of Legal Identity (one of the following is required):

- Articles of Incorporation/Organization
- Certificate in Good Standing
- Trust Instrument
- Secretary of State Filing
- Government Issued Business License

Financial Documentation:

- Total Organization Anticipated Monthly Credit Card Spend:**
 - \$500 to \$50,000:** Most recent year's financials or tax returns required.
 - \$50,001 to \$500,000:** Most recent 2 years of 3rd party prepared (financials or tax returns required*).
- *Audited statements

OR

- If audited statements are not available, one of the following will be required (in order of preference)**
 - Reviewed Statements OR
 - Compiled Statements OR
 - Company's Tax Returns (3rd party prepared)
- If most recent full-year financial statements or Organization's tax returns are more than 5 months old, include interim financial statements.

Missing or incomplete information or documentation could delay the processing of your application and require additional calls.

All fields are REQUIRED. Any missing information may cause your application to be declined.

1. Legal Structure. Please choose one from the following options:

- Non-Profit (NP) No Rewards (COCV SC 32350 PC 5203)
- Non-profit (NP) with Rewards (COCV SC 32351 PC 5217)

Country of Legal Formation (If "Other" provide country name.) USA Other

2. Organization Information

Organization Legal Name Tax ID Number

Organization Website Address (if applicable)

Organization Name to Appear on Card (21 characters maximum) Industry Type: Agriculture, Forestry, Fishing Construction Finance, Insurance, Real Estate
Manufacturing Mining Public Administration Retail Trade Services Transportation
Other **Industry Sub Type:**

Street Address (no P.O. Boxes allowed, U.S. Addresses Only) State Suite/Unit # City ZIP Code

Doing Business As (DBA) Name

Doing Business As (DBA) Street Address (no P.O. Boxes allowed, U.S. Addresses Only) State City ZIP Code

Year Organization Established (YYYY) Business 6-digit NAICS Code (See www.naics.com/search for help)

Organization Phone Organization Fax

Total Organization Anticipated Monthly Spend Annual Sales:
\$ \$

3. Authorized Officer Information The Authorized Officer must be authorized by the Organization to execute binding agreements on the Organization's behalf and is required to be a cardmember.

Authorized Officer Name (First, Middle, Last) Suffix (Optional) Authorized Officer's Company Title: President Owner/Proprietor Vice President Treasurer
Partner/Principal COO CEO CFO General Manager Managing Member

Home Address (no P.O. Boxes, U.S. Addresses Only) State City ZIP Code

Social Security Number Date of Birth
/ /

Primary Phone Company Phone Mobile Phone (Optional) Anticipated monthly spend
\$

4. (OPTIONAL) Authorized Representative(s) Information The Authorized Representative(s) must be authorized by the Organization to access all information and make changes to the Organization's Account as necessary. The Authorized Representative(s) are not required to be cardmembers.

#1 Authorized Representative Name (First, Middle, Last) Social Security Number Date of Birth Organization Phone
/ /

#2 Authorized Representative Name (First, Middle, Last) Social Security Number Date of Birth Organization Phone
/ /

5. Complete and return this application to U.S. Bank.

If the financials provided are more than five months old, please provide your current-year interim financials. Please see page 3 for adding Employee Applicant Information.

IMPORTANT TERMS AND APPLICATION AGREEMENT

The undersigned Authorized Officer ("Applicant") is applying, on behalf of Organization, for a U.S. Bank Mastercard® Community Card ("Account") issued by U.S. Bank National Association ("we," "us" or "our"). If the Organization is approved for an Account, the Applicant requests and directs us to open an Account and to issue Mastercard Community Cards ("Cards") to the Applicant and to any individual employee applicants ("Employee Applicants") of the Organization as designated by the Applicant on this application or its addendum, or by any process agreed to by us and the Organization. The Applicant certifies that (i) the execution, delivery and performance of this application has been authorized by all necessary corporate action by the Organization, evidence of which action will be provided upon request; and (ii) the Applicant is authorized to bind the Organization to the terms of this application and the Application Agreement, as further evidenced in a duly executed Certificate of Authority. At the time the Account is opened, the Applicant and each Employee Applicant will be issued a Card and a Cardmember Agreement governing individual use of the Account and Cards. Use of the Card or the Account will signify acceptance of the terms of the Cardmember Agreement, which may be amended from time to time. We reserve the right to consider the Organization for a lower spending limit if one was requested. As long as the Account is open, we may obtain credit reports about the Organization from time to time. The Applicant understands and agrees that the Organization is solely liable for all charges made to the Account, including all Cards designated by the Organization. The Applicant understands and agrees that we may increase or decrease the spending limit assigned to the Account and/or the Cards within the Account or close the Account at any time based on our credit guidelines, credit report information, Account history, or the financial circumstances of the Organization. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications—including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system—from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. All applicants must be at least 18 years old and agree that Accounts and Cards will be used primarily for business purposes, and not personal, family, or household purposes. You further agree that in order to open and administer the Account that may be established as a result of this application that we may share certain information about you and your ongoing Account activity. Information from this application may be shared with our affiliates. Cash access is subject to credit approval. **I have read this Application and agree to its terms.** You certify that to the best of your knowledge, the information provided about yourself, the name and address provided for the legal entity customer, and the information provided about the beneficial owner(s) and/or the individual with control over the legal entity customer is complete and correct.

Signature of Authorized Officer (Black or blue ink only) Today's Date

6. Certificate of Authority (Authorized Officer for Section 6 must be the same person listed in Section 3 on page 2.)

The Undersigned certifies that _____ (name), _____ (Title), ("Authorized Officer") is authorized by Organization to enter into and execute this U.S. Bank Community Card Application on behalf of Organization, thereafter binding the Organization to the terms of the U.S. Bank Community Card Application Agreement, and further, that the signature appearing below is his/her genuine signature.

Signature of Authorized Officer (Black or blue ink only)

Legal Name of Organization

Signed this _____ day of _____ (month) _____ (year)

Second Signature (if required by Organization) (Black or blue ink only)

Printed Name of Second Signer

7. Employee Applicant Information — For more employees, photocopy this page. (Limit to 10 employees)

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

THIS PAGE IS FOR THE APPLICANT TO RETAIN FOR THEIR RECORDS.

9. Terms and Conditions

Summary Of Mastercard Account Terms

Payment Information

All charges made on this Community card are due and payable by the Payment Due Date shown on your periodic statement.

Fees	U.S. Bank Mastercard® Community Card (Rewards)	U.S. Bank Mastercard® Community Card (No Rewards)
Annual Fee	\$99	\$0
Transaction Fees <ul style="list-style-type: none"> • Balance Transfer • Convenience Check Cash Advance • Cash Advance • Cash Equivalent Advance • Overdraft Protection¹ • Foreign Transaction 	Either 4% of the amount of each transfer or \$10 minimum, whichever is greater. Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Either 4% of the amount of each advance or \$20 minimum, whichever is greater. None None	
Penalty Fees <ul style="list-style-type: none"> • Late Payment • Returned Payment • Overlimit 	Either \$39 or 3% of the amount past due, whichever is greater. \$35 \$0	

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Contact For Updates: The information is accurate as of 8/1/2019. This information may have changed after that date. To find out what may have changed, call us at 866.485.4545 (we accept relay calls) or write us at P.O. Box 6353, Fargo, ND 58125-6353.

Right to Change Terms: We may change fees and other Account terms in the future based on your experience with U.S. Bank National Association and its affiliates as provided under the Cardmember Agreement and applicable law.

¹Not all products offer Overdraft Protection.

Notice to Ohio Residents: The Ohio laws against discrimination require that all creditors make credit equally available to all credit worthy customers and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law.

Rewards Program Rules: Account must be open and in good standing to earn and redeem rewards and benefits. You may not redeem cash rewards, and you will immediately lose all of your cash rewards, if your Account is closed to future transactions (including, but not limited to, due to Program misuse, failure to pay, bankruptcy, or death). Upon approval, refer to your Cardmember Agreement for additional information. We will Award 1% Cash Back on all net purchases (purchases minus credits or returns) charged to the U.S. Bank Mastercard Community Rewards Card Account during each statement period. Rewards will not be awarded to a cardmember for net purchases during a statement period if the cardmember's Account is not open and current on the statement closing date. Rewards will not be awarded for Cash Advances or other Account Advances as defined in the Cardmember Agreement. Rewards will be earned and redeemed at the organization level. Rewards may be redeemed for statement credit, U.S. Bank Rewards Mastercard Card, or deposit to a U.S. Bank account. Complete terms and conditions will be provided to cardmember in the Cardmember Agreement.

The creditor and issuer of this card is U.S. Bank National Association, pursuant to a license from Mastercard International Incorporated. Mastercard is a registered trademark of Mastercard International Incorporated. ©2019 U.S. Bank.

Reward Details	U.S. Bank Mastercard® Community Card
Reward Currency	Cash Back ¹
Earn Rate	1% cash back on eligible net purchases ¹
Additional Reward Details	No limit on cash back earned. Cash redemption is a minimum of \$25 at \$25 increments- ACH deposit, statement credit, or U.S. Bank Rewards Mastercard Card ²

¹ Cash back can be redeemed as a deposit into your U.S. Bank deposit account (checking, savings or money market) or as a statement credit, or as a U.S. Bank Rewards Mastercard® Card (\$25 minimum redemption required).

² The U.S. Bank Rewards Card cannot be reloaded with additional funds, nor can it be used at an ATM. No cash access. Terms and conditions, including fees, apply. For complete terms and conditions, see the "U.S. Bank Rewards Card Cardholder Agreement" available at www.usbankrewards.com. This Rewards Card is issued by U.S. Bank National Association pursuant to a license from Mastercard International Incorporated. Mastercard is a registered trademark of Mastercard International Incorporated.

Deposit products are offered by U.S. Bank National Association. Member FDIC.



U.S. Bank Visa® Community Card Partnership Application

THIS PAGE MUST BE COMPLETE FOR THE APPLICATION TO BE PROCESSED.

Fax to: 866.509.6772

PAGE 1 of: _____

Fax or mail completed application (pages 2 and 3), this completed checklist and all requested documentation

Mailing address: Cardmember Service, P.O. Box 6369, Fargo, ND 58125-6369

FROM:

Location Code: _____

My Organization is... Non-Profit

Here are examples of classification:

Non-profit: Not-for-profit organizations with proven financial stability, including:

- Religious organizations
- Foundations
- Social services
- Cultural groups
- Education institutions
- Other tax-exempt organizations

I have included:

Application:

- Application is signed by an officer of the Organization (President, SVP, VP, CEO, CFO, etc.)
- Application is complete and contains all required information
- Organization legal name on the application exactly matches the organization legal name on the proof of legal ID and financial statements provided

Proof of Legal Identity (one of the following is required):

- Articles of Incorporation/Organization
- Certificate in Good Standing
- Trust Instrument
- Secretary of State Filing
- Government Issued Business License

Financial Documentation:

- Total Organization Anticipated Monthly Credit Card Spend:**
 - \$500 to \$50,000:** Most recent year's financials or tax returns required.
 - \$50,001 to \$500,000:** Most recent 2 years of 3rd party prepared (financials or tax returns required*).
- *Audited statements

OR

- If audited statements are not available, one of the following will be required (in order of preference)**
 - Reviewed Statements OR
 - Compiled Statements OR
 - Company's Tax Returns (3rd party prepared)
- If most recent full-year financial statements or Organization's tax returns are more than 5 months old, include interim financial statements.

Missing or incomplete information or documentation could delay the processing of your application and require additional calls.

All fields are REQUIRED. Any missing information may cause your application to be declined.

1. Legal Structure. Please choose one from the following options:

- Non-Profit (NP) No Rewards (COCV SC 32352 PC 5203)
- Non-profit (NP) with Rewards (COCV SC 32353 PC 5217)

Country of Legal Formation (If "Other" provide country name.) USA Other

2. Organization Information

Organization Legal Name Tax ID Number

Organization Website Address (if applicable)

Organization Name to Appear on Card (21 characters maximum) Industry Type: Agriculture, Forestry, Fishing Construction Finance, Insurance, Real Estate
Manufacturing Mining Public Administration Retail Trade Services Transportation
Other **Industry Sub Type:**

Street Address (no P.O. Boxes allowed, U.S. Addresses Only) City State ZIP Code

Doing Business As (DBA) Name

Doing Business As (DBA) Street Address (no P.O. Boxes allowed, U.S. Addresses Only) City State ZIP Code

Year Organization Established (YYYY) Business 6-digit NAICS Code (See www.naics.com/search for help)

Organization Phone Organization Fax

Total Organization Anticipated Monthly Spend Annual Sales:
\$ \$

3. Authorized Officer Information The Authorized Officer must be authorized by the Organization to execute binding agreements on the Organization's behalf and is required to be a cardmember.

Authorized Officer Name (First, Middle, Last) Suffix (Optional) Authorized Officer's Company Title: President Owner/Proprietor Vice President Treasurer
Partner/Principal COO CEO CFO General Manager Managing Member

Home Address (no P.O. Boxes, U.S. Addresses Only) City State ZIP Code

Social Security Number Date of Birth
/ /

Primary Phone Mobile Phone (Optional) Company Phone Anticipated monthly spend
\$

4. (OPTIONAL) Authorized Representative(s) Information The Authorized Representative(s) must be authorized by the Organization to access all information and make changes to the Organization's Account as necessary. The Authorized Representative(s) are not required to be cardmembers.

#1 Authorized Representative Name (First, Middle, Last) Social Security Number Date of Birth Organization Phone
/ /

#2 Authorized Representative Name (First, Middle, Last) Social Security Number Date of Birth Organization Phone
/ /

5. Complete and return this application to U.S. Bank.

If the financials provided are more than five months old, please provide your current-year interim financials. Please see page 3 for adding Employee Applicant Information.

IMPORTANT TERMS AND APPLICATION AGREEMENT

The undersigned Authorized Officer ("Applicant") is applying, on behalf of Organization, for a U.S. Bank Visa® Community Card ("Account") issued by U.S. Bank National Association ("we," "us" or "our"). If the Organization is approved for an Account, the Applicant requests and directs us to open an Account and to issue Visa Community Cards ("Cards") to the Applicant and to any individual employee applicants ("Employee Applicants") of the Organization as designated by the Applicant on this application or its addendum, or by any process agreed to by us and the Organization. The Applicant certifies that (i) the execution, delivery and performance of this application has been authorized by all necessary corporate action by the Organization, evidence of which action will be provided upon request; and (ii) the Applicant is authorized to bind the Organization to the terms of this application and the Application Agreement, as further evidenced in a duly executed Certificate of Authority. At the time the Account is opened, the Applicant and each Employee Applicant will be issued a Card and a Cardmember Agreement governing individual use of the Account and Cards. Use of the Card or the Account will signify acceptance of the terms of the Cardmember Agreement, which may be amended from time to time. We reserve the right to consider the Organization for a lower spending limit if one was requested. As long as the Account is open, we may obtain credit reports about the Organization from time to time. The Applicant understands and agrees that the Organization is solely liable for all charges made to the Account, including all Cards designated by the Organization. The Applicant understands and agrees that we may increase or decrease the spending limit assigned to the Account and/or the Cards within the Account or close the Account at any time based on our credit guidelines, credit report information, Account history, or the financial circumstances of the Organization. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications—including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system—from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. All applicants must be at least 18 years old and agree that Accounts and Cards will be used primarily for business purposes, and not personal, family, or household purposes. You further agree that in order to open and administer the Account that may be established as a result of this application that we may share certain information about you and your ongoing Account activity. Information from this application may be shared with our affiliates. Cash access is subject to credit approval. **I have read this Application and agree to its terms.** You certify that to the best of your knowledge, the information provided about yourself, the name and address provided for the legal entity customer, and the information provided about the beneficial owner(s) and/or the individual with control over the legal entity customer is complete and correct.

Signature of Authorized Officer (Black or blue ink only) Today's Date

6. Certificate of Authority (Authorized Officer for Section 6 must be the same person listed in Section 3 on page 2.)

The Undersigned certifies that _____ (name), _____ (Title), ("Authorized Officer") is authorized by Organization to enter into and execute this U.S. Bank Community Card Application on behalf of Organization, thereafter binding the Organization to the terms of the U.S. Bank Community Card Application Agreement, and further, that the signature appearing below is his/her genuine signature.

Signature of Authorized Officer (Black or blue ink only)

Legal Name of Organization

Signed this _____ day of _____ (month) _____ (year)

Second Signature (if required by Organization) (Black or blue ink only)

Printed Name of Second Signer

7. Employee Applicant Information — For more employees, photocopy this page. (Limit to 10 employees)

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

Employee Legal Name (First, Middle, Last)	Suffix (Optional)	Date of Birth / /
Social Security Number	Card Spending Limit (Optional) \$	
Anticipated Monthly Spend \$		

THIS PAGE IS FOR THE APPLICANT TO RETAIN FOR THEIR RECORDS.

9. Terms and Conditions

Summary Of Visa Account Terms

Payment Information

All charges made on this Community card are due and payable by the Payment Due Date shown on your periodic statement.

Fees	U.S. Bank Visa® Community Card (Rewards)	U.S. Bank Visa® Community Card (No Rewards)
Annual Fee	\$99	\$0
Transaction Fees <ul style="list-style-type: none"> • Balance Transfer • Convenience Check Cash Advance • Cash Advance • Cash Equivalent Advance • Overdraft Protection¹ • Foreign Transaction 	Either 4% of the amount of each transfer or \$10 minimum, whichever is greater. Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Either 4% of the amount of each advance or \$10 minimum, whichever is greater. Either 4% of the amount of each advance or \$20 minimum, whichever is greater. None None	
Penalty Fees <ul style="list-style-type: none"> • Late Payment • Returned Payment • Overlimit 	Either \$39 or 3% of the amount past due, whichever is greater. \$35 \$0	

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Contact For Updates: The information is accurate as of 8/1/2019. This information may have changed after that date. To find out what may have changed, call us at 866.485.4545 (we accept relay calls) or write us at P.O. Box 6353, Fargo, ND 58125-6353.

Right to Change Terms: We may change fees and other Account terms in the future based on your experience with U.S. Bank National Association and its affiliates as provided under the Cardmember Agreement and applicable law.

¹ Not all products offer Overdraft Protection.

Notice to Ohio Residents: The Ohio laws against discrimination require that all creditors make credit equally available to all credit worthy customers and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law.

Rewards Program Rules: Account must be open and in good standing to earn and redeem rewards and benefits. You may not redeem cash rewards, and you will immediately lose all of your cash rewards, if your Account is closed to future transactions (including, but not limited to, due to Program misuse, failure to pay, bankruptcy, or death). Upon approval, refer to your Cardmember Agreement for additional information. We will Award 1% Cash Back on all net purchases (purchases minus credits or returns) charged to the U.S. Bank Visa Community Rewards Card Account during each statement period. Rewards will not be awarded to a cardmember for net purchases during a statement period if the cardmember's Account is not open and current on the statement closing date. Rewards will not be awarded for Cash Advances or other Account Advances as defined in the Cardmember Agreement. Rewards will be earned and redeemed at the organization level. Rewards may be redeemed for statement credit, U.S. Bank Rewards Visa Card, or deposit to a U.S. Bank account. Complete terms and conditions will be provided to cardmember in the Cardmember Agreement.

The creditor and issuer of this card is U.S. Bank National Association, pursuant to a license from Visa U.S.A. Inc. ©2019 U.S. Bank.

Reward Details	U.S. Bank Visa® Community Card
Reward Currency	Cash Back ¹
Earn Rate	1% cash back on eligible net purchases ¹
Additional Reward Details	No limit on cash back earned. Cash redemption is a minimum of \$25 at \$25 increments- ACH deposit, statement credit, or U.S. Bank Rewards Visa Card ²

¹ Cash back can be redeemed as a deposit into your U.S. Bank deposit account (checking, savings or money market) or as a statement credit, or as a U.S. Bank Rewards Visa® Card (\$25 minimum redemption required).

² The U.S. Bank Rewards Card cannot be reloaded with additional funds, nor can it be used at an ATM. No cash access. Terms and conditions, including fees, apply. For complete terms and conditions, see the "U.S. Bank Rewards Card Cardholder Agreement" available at www.usbankrewardscard.com. This Rewards Card is issued by U.S. Bank National Association pursuant to a license from Visa U.S.A. Inc.

Deposit products are offered by U.S. Bank National Association. Member FDIC.



MOOSE POSI-POUR 2000

LIQUOR CONTROL

NOW!



POSI-POUR™
MADE IN USA

There has never been a better time than today for liquor portion control. Constant price increases, higher liquor taxes and tougher drunk driving laws make it essential for you to stop over-pouring NOW.

The POSI-POUR portion control pourer is the greatest innovation yet in liquor control. The POSI-POUR looks just like a "free" pourer and pours fast and accurately. Easy to clean, no costly breakdowns and very affordable. The POSI-POUR is available in 5 preset sizes.

- | | | | |
|------------------------------------|--------------|------------------------------------|--------------|
| _____ Doz. 1-1/2 oz. @ 49.95 | Cat. 164-15 | _____ Doz. 1-1/4 oz. @ 49.95 | Cat. 164-125 |
| _____ Doz. 1-1/8 oz. @ 49.95 | Cat. 164-118 | _____ Doz. 1 oz. @ 49.95 | Cat. 164-1 |
| _____ Doz. 7/8 oz. @ 49.95 | Cat. 164-78 | | |

Please ship the following order, for which you will find enclosed Check No. _____ for \$ _____ (Illinois orders add 7% sales tax.)

Name _____

Street No. _____ Box No. _____

City _____

State _____ Zip Code _____

Credit Card # _____ Exp. Date _____

Signature _____



Send check or money order - no CODs
CATALOG SALES DEPARTMENT
85 N. International Drive
Mooseheart, Illinois 60539-1171



PACKING & SHIPPING CHART
Please use this chart to compute your packaging/shipping cost. These charges represent only part of the actual cost... we pay the rest

ORDERS	ADD
Up to \$15.00	\$6.30
\$15.01-\$25.00	\$9.50
\$25.01-\$35.00	\$12.35
\$35.01-\$50.00	\$13.75
\$50.01-\$75.00	\$15.75
\$75.01-\$100.00	\$18.50
\$100.01-\$125.00	\$20.25
\$125.01-\$150.00	\$22.75

Illinois residents please include 7% sales tax.



PLEASE STATE CATALOG NUMBER WHEN ORDERING.
Phone 630-966-2250 Fax 630-859-3505
Website catalogsales@mooseintl.org



Moose International, Inc.

Job Description

Job Title:	Territory Manager
Department:	Membership
Reports to:	Regional Manager – Field Operations
FLSA Status:	Exempt

GENERAL SUMMARY:

A multifaceted position with the principle responsibility to assist Moose Lodges in improving their Fraternal and Business operations. He/she will provide leadership and direction to encourage and assist in implementing programs consistent with the laws and policies of the fraternity which will enhance fraternalism, improve operations, and satisfy the needs of the members and their families. Success is measured by the performance of each assigned Lodge in his/her territory in increasing active membership, increasing donations to Moose Charities, decreasing indebtedness to Moose International and building the net equity of the Lodge.

ESSENTIAL JOB FUNCTIONS:

- Works with Lodge leadership to ensure that each Officer understands and fulfills his/her duties towards the benefit of the Lodge and its members
- Assists Lodges in creating and implementing mentoring and leadership training initiatives that will help develop capable officers and volunteers
- Interacts with Lodge Officers, members and staff to identify areas of fraternal/operational inefficiencies and/or member dissatisfaction, then moderates discussion with Lodge Officers in effort to resolve identified issues
- Provides for immediate individualized training in areas identified as a critical deficiency and recommends appropriate training through other resources for areas of routine operations
- Regularly examines the books and records of assigned Lodges and makes recommendations on: improvements to recordkeeping; business operation changes; and the development and implementation of programs to maximize Lodge membership and profitability in every business segment in which a Lodge is involved
- Utilizes reports provided by Moose International to actively monitor progress of the Lodges within his/her territory; makes recommendations and suggestions based on information contained in reports
- Identifies negative trends that indicate that the Lodge may encounter financial issues in the future and communicates that information to both Lodge leadership and the appropriate departments within Moose International
- Reviews duties of the Financial Review Committees with the committee's members of each Lodge within assigned territory, and provides training as necessary

- Promotes all annual and periodic membership campaigns from Moose International and assures that the information is passed on to Lodge members through materials in the Lodge home, as well as print and electronic communications
- Assures that Lodges and individual members are properly recognized for maintaining or increasing active membership
- Assists Lodges in creating fraternal programming and community service initiatives which engage members and create a positive public impression of the Lodge
- Recruits and trains volunteers to assist with the monitoring of Lodges in assigned territory or remotely located Lodges identified as requiring frequent monitoring, or those with specialized needs that a particular volunteer can offer
- Communicates regularly with Chapter Analyst Coordinators to ensure that Lodge and Chapter members are working together to advance the goals of the fraternity
- Communicates all findings, recommendations and progress reports to appropriate Moose International staff, Lodge Officers and other support personnel
- Actively creates new Service Centers and Lodges within assigned territory

SECONDARY JOB FUNCTIONS:

- Monitors payments of Moose International loans and accounts receivable by Lodges within the territory
- Promotes advancement of Lodge members to the Moose Legion and Higher Degrees
- Assists other Moose International departments in promoting, implementing and/or achieving compliance with their respective programs within assigned territory
- As required, assists in the planning of Association Annual Conventions and Mid-Year Conferences, as well as assuring that agendas are properly completed
- As required, represents Moose International at Moose Association meetings and other events of significance to the organization, its mission and purposes
- Assists in planning visits of the Supreme Governor to Associations within the assigned Territory; including the coordination of transportation by Association representative or Deputy Supreme Governor appointees.
- Verifies information on Recommendation Forms and approves recommendations for the Fellowship Degree of Honor (provided Territory Manager is a Fellow)
- Assists in actively contacting delinquent Pilgrims on list provided periodically by Director General's office
- Interacts with various creditors, regulators and vendors in determining assigned lodges' status with financial obligations
- Testifies in criminal, civil and/or fraternal judicial proceedings, as required
- Submits recommendations for Deputy Supreme Governor, as required
- Other duties as assigned

DEPARTMENT GOALS:

- Develop capable leadership teams for each Lodge within an assigned territory
- Improve Fraternal and Business Operations primarily within in assigned Lodges and secondarily organization wide
- Aid in increasing Active Members, primarily in assigned Lodges and secondarily within the Loyal Order of Moose as a whole
- Decrease outstanding indebtedness of assigned Lodges to Moose International
- Increase Lodge giving by assigned Lodges in support of Moose Charities
- Increase number and quality of fraternal programs and community service efforts for each Lodge within an assigned territory
- Identify, recruit and train qualified volunteers to support the paid staff in the achievement of departmental goals

SUPERVISORY REQUIREMENTS:

- Oversees the activity of volunteers within their territory

INTERNAL INTERACTIONS:

- Regional Manager – daily to weekly
- Director of Field Operations – weekly to as needed
- Membership Department Staff Management – weekly to as needed
- Other Territory Managers – as needed
- General Governor's Office Staff – as needed
- Other Department Directors and Staff – as needed

EXTERNAL INTERACTIONS:

- Moose Lodges, their Officers and members - daily
- Moose Associations – as needed
- Banking/Financial Services Representatives – as needed
- Realtors and related professionals – as needed
- Vendors supplying Lodges in assigned territory – as needed
- Governmental investigative, regulatory and taxation representatives – as needed
- Judicial bodies and representatives – as needed

MINIMUM REQUIREMENTS

- High school diploma or equivalent, some college preferred
- Experience using personal computers utilizing a Microsoft Windows operating system, MSOffice Suite, and Internet Explorer
- Experience writing comprehensive reports and observations
- Comprehensive knowledge and ability to use QuickBooks Pro 2007 or above, and the skills to teach others the proper utilization of this software; or the ability to attain this knowledge in an expedient manner
- Prior management experience, preferably in Lodge, food and beverage, or other hospitality-related environment
- Strong organizational and interpersonal communication skills
- Ability to routinely manage multiple tasks simultaneously, to quickly adapt to changing situations and to solve problems with minimal supervisor intervention
- Ability to work both independently and cooperatively within a team environment
- Use of a personal vehicle; a valid driver's license, a good driving record, and the ability to drive in daylight or nighttime
- Able to work away from home as necessary, occasionally up to several weeks at a time
- Must possess the ability to receive/send communication via phone and e-mail from both home and while traveling in the field.
- If employed in the Quebec province of Canada must be bi-lingual in English and French.

KNOWLEDGE, SKILLS AND ABILITIES

- Associate's or Bachelor's degree in Business Administration, Accounting or Finance are preferred but will accept documented on-the-job experience
- Self-motivated and results oriented
- Effectively expresses ideas and facts in a succinct, organized manner
- Makes clear and convincing oral presentations
- Considers and responds appropriately to ideas and thoughts expressed by others
- Ability to persuade others, gain cooperation, and influence outcomes as well as foster commitment and team spirit
- Adaptable to new information and ideas, changing conditions, unexpected obstacles and different leadership styles
- Experience recruiting and training volunteers

- Detailed and comprehensive knowledge of Moose fraternal organization—its structure, leadership, history, rules, new lodge/chapter/service center policies and procedures, and formal/informal relationships within Moose International, Inc. and its subsidiaries and related organizations, or the ability to develop this knowledge quickly
- Experience in collection of delinquent debts
- Direct supervisory experience, including feedback, coaching, and developing staff
- If assigned to a territory outside the U.S., a valid passport and the ability to travel outside the country

WORKING CONDITIONS:

- Frequent travel by car; travel by watercraft or aircraft in a variety of weather conditions required on occasion
- Moose Lodge work locations include offices and work areas typical of a food and beverage establishment, which can be in multi-story buildings and may not have an elevator.
- Able to carry approximately 20 pounds of computer equipment and other work supplies over a variety of possibly uneven surfaces, up and down stairs or inclines, for distances typically under 100 yards.
- Additional assignments in hotel/convention center-type venues

This job description in no way states or implies that these are the only duties to be performed by the jobholder. He/she will be required to follow other instructions or perform other duties as requested by his/her supervisor or manager. Essential duties may change.

The undersigned have reviewed the contents of this job description and believe it to be accurate.

Employee: _____ **Date:** _____

Supervisor: _____ **Date:** _____